

The Principal
GHG Khalsa College of Education
Gurusar Sadhar
Ludhiana

Subject - Regarding organisation of farewell party.

Respected Sir,

We, the students of B.Ed. and M.Ed.,
request you to permit us to organise a farewell
party on 22.06.2022 (Wednesday). We would be
highly thankful.

Thanks.

Class Representatives :

Gagandeep Kaur	Gagandeep Kaur
Tanvi Sharma	Tanvi Sharma
Rubalpreet Kaur	Rubalpreet Kaur
Manjot Kaur	Manjot Kaur
Prerna Shukla	Prerna Shukla
Harkiran Kaur	Harkiran
Pooja Verma	Pooja Verma
Simranjot Kaur.	Simranjot Kaur

For + DSW

For
22/6/22

To
The principal,
G.H.G Khalsa college of edu.
Gurusar sadhar (Ldh).
Respected sir,

I want to say that we have
issue regarding books in library. Our
books are returned only online but
not in offline. I returned my books
to balbinder juma. Please solve my
issue regarding books and give me
clearance slip.

Name - Manisha,
Roll.No. 219
B.Ed 4th sem.

Books.

20957 - Walia - guidance
26724 - Reading & Reflecting
26620 - understanding
the self.

from + DSW
Σ
4/8/22

Sara Karim

B.Ed Wing

Room No : 312

Mata Ganga Hostel

Aug 24 , 2022

The Principal
GHG Khalsa College of Education
Gurusar Sudhar

Subject : Hostel issues

Respected Sir,

With due respect , I want to say that Wifi connection in our hostel is not activated since I have joined hostel in Dec 2021. I'm unable to talk to my parents who live in abroad and its very depressing not be connected with family.

Another issue of the hostel is that they don't provide cutting which makes me suffer to have anything needed from outside even though I have my college outside I need one day free to go out apart of my working days.

It would be huge favour for me
and students like me who are
away from their parents. I
shall be thankful to you.

Thanking You

Sardar

Good to
DSW

Sw
29/8/22

The Principal
G.H.G Khalsa college of Education
Gurusar Sadhna

subject: - Regarding the return of library books

Respected Sir,

I am Parmeet Kaur, roll no. 224, B.Ed. sem-IVth student of your college. I have issued the books BD-20955 BD-26611, BD-25689 on 9-3-2022. I had returned these books on 12-July-2022 to Ms. Balwinder Kaur. This return is mentioned online but has no record on register. Kindly sign my clearance slip.

Thanking you!

Yours obediently,

Parmeet Kaur

B.Ed. sem IV

Roll no. 224

Date: - 5-Aug-2022

Parmeet Kaur

Forward to
DSW
4/8/22

The Principal,
GGG Khalsa College of Education,
Gurusar Sadhar,
Ludhiana.

Subject ÷ Regarding the return of library books.

Respected Sir,

I am Balpreet Kaur, roll no. - 256, B.Ed.
IV semester student of your college. I have
issued the book name Guidance and Counselling
by J.S. Walia (BD-20958) on 31-March-2022.
I had returned this book BD-20958 on 12-July 2022
to Ms. Balwinder Kumari. This return is mentioned
online but has no record on register. Kindly
sign my clearance slip.
Thanking You!

Yours obediently,
Balpreet Kaur
B. Ed. IV semester
256

Date - 5-Aug-2022

Sign - Balpreet Kaur.

forward + DSW

For
5/8/22

The Principal,
G.H.C. Khalsa College of Education,
Gurusar Sachar,
Ludhiana

Subject - Regarding the return of library books.

Respected Sir,

I am Amandeep Kaur, roll no. 255,
B.Ed. Sem. IVth student of your college. I have issued
the books BD-20960, BD-26716, BD-26628 on
9-3-2022. I had returned these books on 12-July-2022
to Ms. Balwinder Kaur. This return is mentioned
online but has no record on register. Kindly, sign my
clearance slip.

Thanking You!

Yours Obediently,
Amandeep Kaur
B.Ed. Sem. IV

Roll No - 255

Date - 5-Aug-2022

Amandeep Kaur.

Forward to
DSW.
25/8/22
05/8/22

The Principal
G.H.G Khalsa College of Education
Gurusar Sadhar
Judhiana.

Subject: Regarding return of books issued from library.

Respected Sir,

I want to say that I am student of B.Ed (4th semester) of your college. During, our academic session of semester 4th, I have issued two books named 'Guidance and Counselling - JS Walia and Guidance and Counselling - K.K Bhakshi from the library.

On 12th July, 2022, I have returned the books to Sir Jagtar Singh. I have asked him to make the entry but Sir denied to do so. Today, I have come to college to collect my DMC and Character certificate but Librarian Sir said that I have not returned the books. The details of issue of books is also not mentioned on my Id card. ~~without~~ My clearance is not accepted complete.

I need my certificate for further proceedings in education. So, I request you to please do the needful.

Thanking You

Yours obediently
Simranjot Kaur
Roll No. - 214

Date - 03/08/2022
Class - B.Ed - II

To The Librarian
Principal clearance
can be given to
settle the account and
immediate entry
of Books must be
ensured in future
3/8/22

I was not aware that I can check the return of
book online on ERP.

Simranjot Kaur

Page No. 11

Date: 11/11/2022

Page No. 11

Subject: English

Page No. 11

I am writing to you to inform you that I have received your letter of 10/11/2022 regarding the return of the book. I am sorry to hear that you have not received the book. I will try to find out the reason for this and will contact the library to get the book for you.

I have also checked the status of the book in the library and it is still there. I will try to find out the reason for this and will contact the library to get the book for you. I will try to find out the reason for this and will contact the library to get the book for you.

I will try to find out the reason for this and will contact the library to get the book for you. I will try to find out the reason for this and will contact the library to get the book for you. I will try to find out the reason for this and will contact the library to get the book for you.

सेवा में

श्रीमान प्रधानाचार्य महोदय
जी.स्व.जी खालसा कॉलेज ऑफ एजुकेशन
गुरुसर सुधार

महोदय,

सविनय निवेदन है की इंटरनशिप प्रोग्राम अगस्त
से दिसंबर 2021 में मेरी इंटरनशिप 'सरकारी सिनियर
सैकेंडरी स्कूल, हलवारा' में आ गयी है कृपया उसे
बदलकर 'दशमेश खालसा स्कूल तहलियाना साहिब,
रायकोट' में कर दी जाए।

आपकी आज्ञाकारी आज्ञा

नाम - पिकी कुमारी

अनुक्रमांक - 297

दिनांक - अगस्त 16 2021.

Intership is changed
to D.K. High School, T.S. West. 16.8.21.

16/8/2021.