


# Skill Enhancement Programme (2023-24)

## Schedule of Skill Enhancement Programme

**GHG Khalsa College of Education, Gurusar Sadhar**  
**Organizes**  
**Programme for Skill Enhancement & Pre-practice Schedule**  
**(July 24-August 05, 2023)**

Day	9:30-10:30	11:00-12:00	12:30-1:30	1:30-2:30
24.07.23	Dr. Rachpal Singh Orientation about Programme and assigning duties/ work to participants	Dr. Pargat Singh, Principal, GHG Khalsa College of Education, Gurusar Sadhar Redesigning Pedagogical Approach in Classroom Model Based Lesson Planning	Forming Learning objectives Content Mapping Pedagogy Subject 1	Forming Learning objectives Content Mapping Pedagogy Subject 2
25.07.23	Dr. Jasleen Kaur Micro Teaching	Dr. Jasleen Kaur Workshop Micro Teaching	Practice/ Preparing at least 2 micro Lesson plans in Pedagogy Subject 1	Practice/ Preparing at least 2 micro Lesson plans in Pedagogy Subject 2
26.07.23	Dr. Manu Chahal Workshop on preparation of Macro Lesson	Dr. Manu Chahal • Inclusionism • Demonstration on Inclusion	Preparation of Macro Lesson Plan in Pedagogy Subject 1	Preparation of Macro Lesson Plan in Pedagogy Subject 2
27.07.23	Dr. Ramandeep Kaur ICT and Diary Based Lesson Planning	Dr. Ramandeep Kaur Effective use of social media/learning apps/adaptive devices for learning	Preparation of ICT and Diary Based Lesson Plan in Pedagogy Subject 1	Preparation of ICT and Diary Based Lesson Plan in Pedagogy Subject 2
28.07.23	S. Gurpreet Singh (Principal) • Planning and execution of community related events		Simulated Teaching Pedagogy Subject 1	Simulated Teaching Pedagogy Subject 2
29.07.23	Dr. Jasjeet Kaur Identifying varied student abilities Dealing with student diversity in classrooms Visualizing differential learning activities according to student needs		Simulated Teaching Pedagogy Subject 1	Simulated Teaching Pedagogy Subject 2
31.07.23	Dr. Mini Sharma Developing Communication skills • Workshop sessions for effective communication • Simulated sessions for practicing communication in different situations		Simulated Teaching Pedagogy Subject 1	Simulated Teaching Pedagogy Subject 2
01.08.23	Dr. Rachpal Singh • Organizing Field Visits • Conducting Outreach/ Out of Classroom Activities • PTM		Simulated Teaching Pedagogy Subject 1	Simulated Teaching Pedagogy Subject 2
02.08.23	Dr. Jagjit Singh Tools of Assessment	Dr. Jagjit Singh Organizing and participation in Academic and cultural activities	Simulated Teaching Pedagogy Subject 1	Simulated Teaching Pedagogy Subject 2
03.08.23	Dr. Jasbir Kaur • Understanding the Psychology of School Students • Classroom teaching learning situations along with teacher and peer feedback		Simulated Teaching Pedagogy Subject 1	Simulated Teaching Pedagogy Subject 2
04.08.23	Mr. Hardeep Singh • Awareness about Library resources and Stock registers • Online/ offline learning resources		Simulated Teaching Pedagogy Subject 1	Simulated Teaching Pedagogy Subject 2
05.08.23	Dr. Manpreet Kaur How to prepare Portfolio of your work (online/ offline)	Mr. Sukhchain Singh • Organization and Conduct of Athletic meet • First Aid	Simulated Teaching Pedagogy Subject 2	Simulated Teaching Pedagogy Subject 2

  
Principal  
GHG KHALSA COLLEGE OF EDUCATION  
Gurusar Sadhar & Sadhar

## Introduction

The Skill Enhancement and Pre-Practice Programme at GHG Khalsa College of Education, Gurusar Sadhar, aimed to provide B.Ed Semester-3 students with essential skills and practical experience before their internship in August. This meticulously planned programme, held from July 24 to August 5, 2023, included various workshops, simulated teaching sessions, and innovative activities designed to enhance pedagogical skills. Under the dynamic leadership of Principal Dr. Pargat Singh Garcha and the dedicated efforts of internship in-charges Dr. Rachhpal Singh and Dr. Jasbir Kaur the programme ensured a comprehensive learning experience for future educators.

### Orientation and Lesson Planning (July 24, 2023)

Orientation Session: Dr. Rachhpal Singh welcomed the participants and outlined the objectives of the programme. He emphasized the importance of teacher preparedness and the role of skill enhancement in effective teaching.





**Introduction to Model-Based Lesson Planning:** Dr. Pargat Singh introduced the concept of model-based lesson planning. He discussed various models of teaching, their concept, classification and important models of teaching, highlighting their application in classroom settings.





### **Micro Teaching Techniques (July 25, 2023)**

**Introduction to Micro Teaching:** Dr. Jasleen Kaur introduced the concept of micro teaching, emphasizing its importance in refining teaching practices. She explained the process of micro teaching, which involves teaching a small segment of a lesson to a peer group, receiving feedback, and then re-teaching the segment with improvements. Skills of introducing a lesson, stimulus variation, blackboard writing and reinforcement were discussed in detail. **Micro Lesson Preparation:** Participants engaged in preparing micro lesson plans. Dr. Kaur provided guidance on selecting appropriate topics, defining clear objectives, and planning interactive activities. Participants practiced delivering their micro lessons and received constructive feedback from peers and mentors.



### Workshop on Macro Lessons (July 26, 2023)

Macro Lessons Workshop: Dr. Manu Chadha led an engaging workshop on the preparation of macro lessons. She discussed the components of a macro lesson plan, including objectives, introduction, instructional procedures, guided practice, independent practice, and assessment. Participants worked in groups to create detailed macro lesson plans for their respective subjects





## **Social Media in Education (July 27, 2023)**

Dr. Ramandeep Kaur highlighted the potential of social media as a tool for enhancing student engagement and learning. She discussed various platforms like Facebook, Twitter, and Instagram, and demonstrated how to use these tools for creating interactive and collaborative learning environments. Participants explored practical strategies for integrating social media into their teaching practices.

## **ICT and Inclusiveness in Education**

ICT in Education: Dr. Ramandeep Kaur conducted a session on integrating Information and Communication Technology (ICT) in education. She discussed various digital tools and resources, such as interactive whiteboards, educational apps, and online collaboration platforms that enhance teaching and learning. Participants learned to create ICT-based lesson plans and explore ways to incorporate technology into their classrooms.



### **Planning and execution of community related events (July 28, 2023)**

S. Gurnaib Singh discussed the significance of community involvement in education. He shared strategies for planning and executing community-related events, such as health camps, environmental drives, and cultural festivals that foster a sense of community and enhance student learning



### **Communication Skills Workshop (July 31, 2023)**

**Importance of Communication Skills:** Dr. Mini Sharma conducted a workshop on communication skills, highlighting their critical role in effective teaching. She discussed verbal and non-verbal communication, active listening, and the use of positive language in the classroom. **Simulated Communication Scenarios:** Participants engaged in simulated classroom scenarios, practicing various communication techniques. They worked on improving their questioning strategies, providing constructive feedback, and managing classroom discussions. The interactive sessions helped enhance their ability to communicate effectively with students.

### **Field Visits and Outreach Activities( August 1, 2023)**

Organizing Field Visits: Dr. Rachhpal Singh led a session on organizing and conducting field visits, emphasizing the practical aspects of experiential learning. He shared tips on planning, coordinating logistics, and ensuring student safety during field trips.

Outreach Activities: Participants learned about the importance of outreach activities in education, such as community service projects and collaboration with local organizations. They engaged in simulated teaching sessions, incorporating experiential learning from field visits and outreach activities into their pedagogy subjects.



### **Understanding Psychology of School Students (August 3, 2023)**

Dr. Jasbir kaur delivered a powerpoint presentation on the topic 'Understanding Psychology of School students. She informed students that before carrying out the task of classroom teaching, it is essential that a teacher should make a good rapport in the class and establish a good bond with the students. Dr. Jasbir said it is essential to understand the psychology of each student for effective teaching as well as harmonious development of personality. She elaborated her topic with the issues and problems which need to be dealt with on a priority basis for successfully handling the stress of classroom students. She shared some screenshots with the students highlighting the aggressive tendencies among the adolescents leading to their involvement in unethical practices.





### **Library Resources and Learning Materials (August 4, 2023)**

Importance of Library Resources: Mr. Hardeep Singh spoke about the significance of library resources and the use of stock registers. He highlighted the value of both online and offline learning materials in enhancing teaching and learning. Experiential Learning: Participants visited the library for experiential learning, exploring various resources, including books, journals, and digital databases. They learned how to effectively utilize these resources in their lesson planning and teaching practices.



### **Portfolio Preparation and Athletic Meet Organization (August 5, 2023)**

Portfolio Preparation: Dr. Manpreet Kaur guided participants on how to prepare a professional portfolio of their work. She emphasized the importance of documenting their professional development, achievements, and reflections on teaching practices.

Athletic Meet Organization: Mr. Sukhchain Singh discussed the organization and conduct of athletic meets and the provision of first aid. He highlighted the role of physical education in holistic development and the importance of organizing sports events in schools.

