

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

GHG KHALSA COLLEGE OF EDUCATION

1.2 Address Line 1

GURUSAR SADHAR

Address Line 2

TEHSIL RAIKOT

City/Town

LUDHIANA

State

PUNJAB

Pin Code

141104

Institution e-mail address

ghg_edu@yahoo.co.in

Contact Nos.

01624-275228

Name of the Head of the Institution:

Dr. Sarbjit Kaur Ranu

Tel. No. with STD Code:

01624-275228

Mobile:

9814753496

Name of the IQAC Co-ordinator:

Dr. Manu Chadha

Mobile:

9915560719

IQAC e-mail address:

iqacghgedu@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/49/A&A/59

1.5 Website address:

www.ghgcollegesadhar.org

Web-link of the AQAR:

http://ghgcollegesadhar.org/index-website.php?inst_id=3#

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.04	2009	2009-14
2	2 nd Cycle	A	3.30	2017	2017-24
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

22/07/2009

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2009-10 submitted to NAAC in Aug 2010 (DD/MM/YYYY)
- ii. AQAR 2010-11 submitted to NAAC on 17-01-2015_ (DD/MM/YYYY)
- iii. AQAR 2011-12 submitted to NAAC on 16-01-2015 (DD/MM/YYYY)
- iv. AQAR 2012-13 submitted to NAAC on 27-12-2014 (DD/MM/YYYY)
- v. AQAR 2013-14 submitted to NAAC on 31-01-2015 (DD/MM/YYYY)
- vi. AQAR 2014-15 submitted to NAAC on 28-11-2015 (DD/MM/YYYY)
- vii. AQAR 2015-16 submitted to NAAC on 21-03-2017 (DD/MM/YYYY)
- viii. AQAR 2016-17 submitted to NAAC on 10-11-2018 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

PANJAB UNIVERSITY CHANDIGARH

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

--

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

10

2.4 No. of Management representatives

1

2.5 No. of Alumni

3

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

-

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Mentor System, Career Counselling, Faculty Development Programme, Medical Check-up Camps, Finishing School Programme for Students, Remedial Classes, National Unity Day Celebration, Quiz Competitions to Mark 71st Independence Day, Swachhta Pakhwada.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure Attached	Annex-1

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04(B.Ed.) ,04 (M.Ed.)
Trimester	--
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision and updation of syllabi was done in the Board of Studies meetings held in Panjab University Chandigarh campus from time to time and the guidelines were notified to the college. Principal and one of the faculty member is a member, Board of Studies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

College has well equipped departments and as such, No new department was introduced. All the departments are regularly updated as per the needs.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	09	03	--	---

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		28	12
Presented papers		09	05
Resource Persons		15	07

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Method Lab, Educational Museum, Development of language skills in the language lab, Use of visualizer and interactive board in teaching learning, Online submission of assignments by the students and online feedback by the teachers .
- Student database is prepared reflecting student's profiles.
- To make learning more active and student centered, small groups of students are constituted to practice constructivist approach of teaching.
- Each student delivers atleast 4 ICT based lessons and 4 model based lessons.
- Participatory and Student centered learning is ensured by use of group techniques like brain storming, Group discussions, buzz sessions and learner centered methods like Gamification, Dialogue Method , Project Method, Problem Solving method, Experience based learning and Collaborative learning strategies

2.7 Total No. of actual teaching days during this academic year 129+140=269

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 02 02 20

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Ed.	28+9	22+5	6+4	01		100%
B.Ed.	123+98	68+14	55+80	4		100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC members interact / co-operate with teachers for quality enhancement.
- Regular feedback is taken from the teaching practice schools to evaluate the needs and demands of the present society.
- Central students' council is an active agency of the college.
- Feedback is taken from the students regarding teaching learning process.
- Open Forum, Staff Evaluation Reports, Staff Appraisal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02			01
Technical Staff	01			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Publication of Research Journal, Morning Assembly Booklet, Faculty Progression through organization and participation in seminars, conferences, workshops at national/ state levels, permission to faculty to attend Pre-Ph.D. Course, Encourage faculty to join higher studies, encourage and guide the faculty to publish research papers and articles.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	----	---	--
Outlay in Rs. Lakhs	--	---	--	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	02	02	---
Outlay in Rs. Lakhs	---	----	1.40 lacs	---
			1.70 lacs	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	26	
Non-Peer Review Journals			Annex -2
e-Journals	10	07	
Conference proceedings		24	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects(Two)	2 year	UGC	1.40 & 1.70 lac	Pending
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total (Two)	Two		3.10 lacs	

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	--	--	--	---	--
	Sponsoring agencies	--	---	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	-----
International	Applied	---
	Granted	---
Commercialised	Applied	----
	Granted	----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	01	01	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

02

12

3.19 No. of Ph.D. awarded by faculty from the Institution

36

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC: University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Social Work in Adopted village, Youth club members participated in a rally covering the surrounding areas of the village Sudhar for the purpose of raising social awareness on social evils like Dowry system, female foeticide, environmental awareness, population education, drugs, value system, environmental problems, health etc
- Blood Donation Camp, Medical Check-up Camp, Eye Check-up Camp, Cleanliness Drive in the adjacent village, Tree Plantation, Red Ribbon Club (AIDS awareness Campaign), Quiz Competitions to Mark 71st Independence Day, Swachhta Pakhwada.
- Career counselling in the neighbouring schools, National Unity Day, Mat Bhasha Diwas, Hindi diwas,, Naitik Sikhya.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Built up area)	15.22 Acre 11696.52 sq ft	--	--	--
Class rooms	16	--	--	
Laboratories	06	--		
Seminar Halls	02	---	---	---
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	College fund --	3,27,356/-
Others	--	----	--	

4.2 Computerization of administration and library

- Fully Computerized office Installation of Management Information System for keeping students record & Digitalized Library, CCTV cameras in library, open book shelf system in library .Membership of British Library. Koha software is used in the library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25666		751		26,417	
Reference Books	973		17		990	
e-Books	65		--		65	
Journals	30		--		30	
e-Journals	06		--		02	
Digital Database	---					
CD & Video	10		59		69	
Others (specify)	28		--		28	
(Magazines & newspaper)	11		--		11	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	53	01	04	03	02	03	09	Visualizer 01 OHP 12 LCD Projectors 09 LED TVs 05 Interactive Board 02 Portable projector 01
Added								
Total	53	01	04	03	02	03	09	30

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Faculty Development Programme, training the faculty in preparing modules for teaching and learning, cyber library established, students were taught to prepare ICT based lessons. Common assignments email was prepared by the college and as such students submitted their assignments online and feedback was also given by the teachers through discussions in class..

4.6 Amount spent on maintenance in lakhs :

i) ICT	4,30,040-
ii) Campus Infrastructure and facilities	5,78,032/-
iii) Equipments	3,27,356/-
iv) Others	2,32,84,9552,
Total:	2,46,20,383/

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC contributes in enhancing the awareness about student support services through the following activities:

➤ **Finishing School Programme**

➤ Modules covered in the Programme:

Soft Skill Development, Effective Communication Skills, Interpersonal Skills

Resume writing, appearing in Interview, Etiquettes & Manners

Continuous Comprehensive Evaluation, Body Language, Dressing Sense

- **Mentor System and Morning Assembly :** With a view to render an affective level to the teacher education programme and to provide better individualized help and guidance, the college follows the mentor group system. All the 206 students of the college have been randomly divided into 14 groups and have been assigned a mentor from the staff. The students meet their mentors periodically once a week, they are also encouraged to consult their mentors in case of any academic or personal problems. The Mentor group in charges maintain the cumulative record profile of each students of their group and monitor their progress throughout the session. Each group also organizes one morning assembly which is a weekly feature of the college calendar. All the students of a group collectively organize and participate in these assemblies which are a forum to teach public speaking along with inculcating moral and religious values.
- **Guru Gobind Singh Study Circle:** This wing of the college functions under the able guidance of Prof. Jasvir Kaur and engages in moral and religious pursuits throughout the session. The current session received a massive membership of nearly 75 students who also appeared in the **Naitik Sikhya Exam** conducted in the college campus in collaboration with Guru Gobind Singh Study Circle, Ludhiana on November 27, 2017. Napinder Kaur (Roll No. 18) of B.Ed I year bagged the 9th position in the Ludhiana Zone and Amritpal Kaur (Roll No. 20) of B.Ed I year was awarded a special prize in this exam.
- **Talent Search Programme:** An endeavor was directed towards searching, boosting and nurturing the young talent in a playful and competitive manner, a three day talent search function was organized from September 7-9, 2017. A wide variety of events were organized like literary, cultural, heritage, fine-arts, theatrical and musical items

- **N.S.S. 7 DAYS Day Camp:** A week long N.S.S. camp was organized by the NSS Wing of the college with the motto “Youth for Sustainable Development” from December 21st -27th, 2017. A total number of 92 volunteers (17 boys, 58 girls and 17 Non-student) participated in this camp. All the volunteers worked for these seven days with appreciable dedication and high motivation. Many activities were organized in the camp under the able guidance of Programme Officers Prof. Rachhpal Singh Gill and Dr. Jasvir Kaur. The activities included an awareness rally, cleanliness drive, extension lectures and tree plantation drive etc.
- **Dastar Bandi Competition:** Another major attraction on this occasion was the ‘Dastarbandi Competition’ which was possible with special contribution by S. Sohnpreet Singh Jwandha. In this competition 30 students displayed their turban tying skills. Harvinder Singh of B.Ed won third prize in the competition.
- **Red Ribbon Club** of the College organized slogan writing and poster making competition to make the students aware about the menace of Aids on November 9, 2018. The competition was organized under the able leadership of Dr. Sarbjit Kaur Ranu, Principal of the college and Dr. Manu Chadha, Coordinator, Red Ribbon Club. Students of B.Ed and M.Ed participated in the competition with full enthusiasm. They expressed their views and thoughts on different aspects of HIV Aids through the slogans and the posters prepared by them. Students prepared slogans and posters on the various sub-themes as Aids- Causes and symptoms, preventive measures for Aids etc. Winners of the competition were given prizes.
- **Awareness rally and Oath taking ceremony:** On martyrdom day of Shaheed Bhagat Singh, i.e. March 23, 2018, an awareness rally against drug abuse was organized in the village Sadhar which was followed by an oath taking ceremony by all the faculty members and student teachers of B.Ed and M.Ed.

5.2 Efforts made by the institution for tracking the progression

Financial help/ scholarships

The College being a non-profit based institution, the welfare of students is given the foremost importance. The college provides financial assistance to the needy students so that they are able to complete their course and dropouts due to non-payment of fees is considerably reduced. This year the Students Financial Aid Committee approved scholarships to needy students. Besides **State Merit Scholarship/Post-Matric Scholarships/scholarships for Minorities**, the students were provided financial aid from the **Students Aid Fund of the College and from Alumni Association fund** during the current session. A total of **Rs 92,000/-** was disbursed among 19 needy students.

The institution has a **placement cell** of its own. Over the years the college has helped scores of its students in finding better job opportunities and better enterprises to work in. Our Placement Cell encourages outgoing students to visualize their talents and nurture them more.

Programme has been incorporated in the college curriculum which was designed by the faculty to transform the personalities and boost confidence among the M Ed. & B.Ed, students. The programme endeavored to bring attitudinal changes and transformation in the future teachers. The modules covered in the programme:

- Effective Communication Skills
- Interpersonal Skills
- Resume writing
- Appearing in Interview
- Etiquettes & Manners
- Continuous Comprehensive Evaluation
- Body Language
- Dressing Sense

5.3 (a) Total Number of students

188(UG) + 15(PG)

(b) No. of students outside the state

08

(c) No. of international students

	No	%		No	%
Men	36	17.73	Women	167	82.27

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
117	111	--	31	01	260	94	87	--	24	01	206

Demand ratio 1:1 Dropout %: 1.45%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institution facilitates student progression to higher level of education or towards employment through the proper placements in all the fields so that the students get the job as well as the chance of higher education. The College from time to time makes arrangement for various guest lectures. Eminent personalities from diverse field of education are invited to interact with the students. This step of the college has facilitated the students in earning better job opportunities. Even the personality of the students enhances after working and also provide for a secure future. Personality development programmes are also available for the students.

Free and compulsory UGC and Teacher Eligibility Test classes are held twice a week. Coaching for UGC and TET is given to the students by the faculty

No. of students beneficiaries

206

5.5 No. of students qualified in these examinations

NET	15	SET/SLET	--	GATE	--	CAT	---
IAS/IPS etc	--	State PSC	--	UPSC	---	Others	25

5.6 Details of student counselling and career guidance

The college has a career counseling and guidance cell. This important cell of the college provides vocational and occupational guidance to the students. Dr. Manu Chadha is incharge of this cell. This year, M.Ed students along with incharge gave the lecture on career and guidance services in 5 schools.

The counseling cell makes adequate arrangement for the guidance of the students during the time of the admissions. The choice of the career and the doubts of the students are listened to very carefully and the solutions to the problems are provided.

The students who need psychological counseling or any type of social counseling are also attended to very carefully.

The students during the course of their studies in the college come across various issues.

The College provides them personal counseling. They can share their problems with the teachers. The teacher concerned is very supportive in guiding them to overcome their problems. They are inspired to become better human beings.

Women Grievance Cell of the college provides counselling related to personal and social issues of female students.

No. of students benefitted

206

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

The institution has a liaison with colleges and schools of neighbouring areas and send students for interview and recruitment to these institutions on their demand. The placement cell has a consolidated list of all the relevant information about the students and the needs and demands of the neighbouring institutions.

5.8 Details of gender sensitization programmes

Center for Women's welfare sensitizes the students to develop a healthy relationship with the opposite gender.

This cell creates an awareness of the socio cultural, political and biological complexities of the issue. It enhances the understanding of the other gender.

Women Grievance Cell of the college provides counselling related to personal and social issues of

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	13	52,000/-
Financial support from government	43	1,95,419/-
Financial support from other sources:	06	40,000/-
Alumni Association	--	--
Scholarship Scheme for differently abled students by NHFD	--	--
P.U. Means cum merit scholarship	67	pending/-
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Remedial Classes, Mentor-Mentee Interaction

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The college envisages to produce quality teachers and to serve as a podium for establishing a society based on ethics and excellence by providing a variety of activities to shape the personality of each trainee who will positively contribute to the “World of learning” with their selfless service & devotion to the profession. Qualitative teacher education to meet the ever impinging demands of ‘knowledge society’, to contribute towards ‘knowledge economy’, preparing teachers who are ‘reflective’ and ‘affective’ practitioners equipped with IT tools, fit to economically survive in the globalized & competitive – ‘educational world’ at the local, regional, national and international levels.

Mission

G.H.G. Khalsa College of Education, Gurusar Sadhar being a ‘not-for-profit’ organization, marches with a mission statement of “Mann Neeva, Mat Uchhi” (Humility of mind, Mellowness of thoughts), working for rural upliftment, up-keeping national and global standards, providing dynamic and competent secondary school teachers as well as teacher educators abreast with Indian ethos, modern educational technologies, imbued with ‘die- hard’ spirit of selfless service to the cause of education, to establish a learned society equipped to meet all exigencies of human development.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Principal and other faculty members are members of PU administrative and academic bodies. Senior faculty members participate in curriculum development workshops.

6.3.2 Teaching and Learning

The institution has framed for itself various strategies which enhance the quality improvement. The rules and regulations set by the affiliating University and the State Government are strictly followed for students’ admission. Apart from the lecture method of teaching, group discussion, field studies, debates, tutorials, seminars, etc. are adopted for proper understanding of the subjects.

The college has well experienced faculty members. The faculty members of various departments participate actively in academic programmes. The library staff is well qualified and their services and experience is used in updating library for the optimum use of the students. The evaluation methods are communicated to the students by the teachers in the class rooms and also displayed on the notice board of the college.

The teachers are given full permission to enrich their knowledge through Seminars, Refresher Courses and Orientation Courses etc. Self- appraisal Performas to evaluate the performance of faculty, is collected and shortcomings are rectified. The college encourages the teachers to participate in self enriching courses whenever different institutions organize them. Besides, teaching material is collected through internet.

6.3.3 Examination and Evaluation

Panjab University conducts the examination and declares the results. The Institution is affiliated to Panjab University. Internal evaluation is done by conducting house exams, assignments, formative assessments, viva voce, projects, seminars and online submission of assignments.

6.3.4 Research and Development

Research and Teaching mesh together seamlessly - one is incomplete without the other. Keeping this in mind research activities are given due importance in our college. Majority of our staff members are guiding research work at Doctorate and Post graduate level and are engrossed in academic activities of high esteem.

The college has an active research cell. It has its own biannual research journal with an ISBN No. The faculty is very much aware of the growing importance of the research based education. The college encourages the teachers for research work. The college is already having nine Ph.Ds and Many teachers of the college are engaged in active research work five teachers are pursuing their doctoral thesis.

Students teachers are provided with money and time from the college for extension activities. T.A./D.A. is given to the students and teachers for attending seminars and conferences.

6.3.5 Library,ICT and physical infrastructure/instrumentation

A well furnished and equipped **computer lab** with **53 computers**. Whole campus of the college has **wi-fi** facilities, in addition the college has **5 broad band connections, Laptops, Smart Interactive board, Visualiser, 9 LCD projectors, 12 Overhead projectors, 5 LCD TV, 3 Photostat, 3 Printers, Fax Machine, Samsung 8"Tablet, portable projector** etc.

Psychology and Guidance Laboratory has nearly 100 Psychological tests. The college also has a fully functional **IQAC Cell, Placement Cell, Method Lab, Smart Classroom with Learning Gallery, Math Lab, Sports room with Gymnasium and a Research Cell**. Separate hostels have been provided for boys and girls with all amenities like coolers, geysers, LCD TV and computers with Internet facility. The open space of the campus now has Interlocked tiles besides extended parking area.

Numerous books are added to the **college library** stock every year, this year the Library Committee purchased books and journals worth Rs 1,41,289. At present the college library has :

- 26,417 books(including text - books) with computerized catalogue.
- 28 Educational Journals (National 21, international 01 NCERT 06)
- 28 Prescribed Magazines
- 25-Encyclopedia
- 477 Dissertations
- 1094 Back Volumes
- 11 daily newspapers in English, Hindi, Punjabi are available
- 65 e-books on various subjects/topics.
- Two international on-line e-journals besides membership of British Library.
- Book Bank facility (free books issued to students for the whole session)
- Koha software is used in the library

6.3.6 Human Resource Management

In the institution, the process of assessing adequate human power requirements, staff recruiting, monitoring and planning professional development programmes for personnel development and seeking appropriate feedback responses is very good. There are many staff welfare schemes like group insurance. Faculty Development Programme takes place periodically. The institution recruits faculty members and staff based on the guidelines provided by Panjab University/NCTE. Effective system of appraisal of performance of teachers is there.

6.3.7 Faculty and Staff recruitment

Ten faculty members are recruited on regular basis by the college management. The efforts made by the institution to enhance the professional development of its teaching and non-teaching staff are:

- Eligible faculty members are permitted to attend Refresher courses and Orientation courses.
- Faculty members are given training in use of ICT, MS skills, email, working of language lab and presentation skills.
- Faculty members are allowed to attend workshops, seminars and
- Conferences for professional development.
- Non-teaching staff are given training in use of office automation.

The College is committed to faculty welfare and it offers a platform for the talented

6.3.8 Industry Interaction / Collaboration

Collaboration with various Govt and public schools for conducting teaching practice. The faculty and the M.Ed. students render career counselling services to Sen Sec Schools of neighbouring areas. This year career counselling services were rendered to students of 08 schools by our M.Ed students and faculty members.

6.3.9 Admission of Students

Admission of students is done through centralised admission policy by the State Govt/University.

6.4 Welfare schemes for

Teaching	yes
Non teaching	yes
Students	yes

The following are the main welfare measures that our institution has provided:

1. Group insurance
2. Annual Increment and arrears to the staff.
3. Maternity leave facilities
4. T.A., D.A. for attending seminars & workshops
5. Provident fund facility for staff
6. Mentor System for Class IV employees

6.5 Total corpus fund generated

1,01,57,615/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG Audit Chd	Yes	Marwaha & Assoc CA
Administrative	Yes	AG Audit Chd	Yes	Marwaha & Assoc CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Panjab University conducts the examination and declares the results. The Institution is affiliated to Panjab University. Internal evaluation is done at the college level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Financial Aid, Feedback and guidance

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

Mentor System, family Quarters, medical insurance, uniforms class IV employees, Provident fund scheme, Arrears.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college campus is totally eco-friendly. For this the management, the head of the institution and the whole staff is committed. The institution has taken several steps/initiatives to make the campus ecofriendly:
Solars Lights and Solar Geysers have been installed in the college campus. Tree plantation, installation of CFL in the classrooms

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic Innovations:

The institution has introduced many new innovative practices to help the students in their pursuit of attaining quality education. The college has introduced remedial Classes for the students. This has helped them to improve their learning abilities. The College has also started a new innovative technique to help the students revise their syllabi. The teachers introduced the skill of drafting question banks. These questions are framed on the basis of the questions being framed in the last examinations.

Digitalization of office and Library:

The College administrative block has been fully computerized. The administrative staff has been given formal training to understand the technicalities pertaining to working on the technology.

The college has made the library fully computerized. The students are having their web browsing space in the library. The total working in the library is now on the computers.

Faculty Feedback:

Students give the feedback about the teachers at the end of each session.

Students are expected to do so for all the teachers concerned with their class. Besides, informal interaction between the students and the Mentor/Principal about issues pertaining to teaching quality is also encouraged. Teachers are counselled by the principal regarding measures to improve subject understanding and/or teaching skills.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

An **Academic calendar** is prepared in the beginning of the session. Various programmes and activities to be carried out throughout the session are put forth.

In the **Faculty Development Programme** the teachers carry out annual planning of their subjects. Where more than one teacher takes a particular subject unit planning is carried out. The teachers are informed to write work diary and teaching plans. Demonstration of Micro and Macro lessons.

Faculty members are given Professional Ethics, Learning Disability, Research Methods, Critical Thinking Skills, Multiple Intelligence, Yoga Sessions, Commercialisation, Multiple Intelligence

Formation of Central Student Council and other societies like Red Ribbon Club, Madam Marie Curie Science Society, Ramanujan Maths Club, Social Vision Club, Punjabi Sahit Sabha, Hindi Sahit Sabha, Blue Bells Society, etc.. These societies plan and organize their activities round the session.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annex 3

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Energy Conservation:- Solars Lights and Solar Geysers have been installed in the college campus. Installation of CFL in the classrooms

Afforestation:- Tree plantation in campus and surrounding areas.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Annex 4

8. Plans of institution for next year

- Organise International Level Seminar/Conference/Workshop.
- Promote research culture: Minor/Major Research Projects.
- Renovation and repairs of the computer lab in the college which was damaged in fire accident
- Construct Auditorium.
- Establishing Panjab University Research Centre in the college.
- Enhancing infrastructural expansion like building a new auditorium.
- Add courses like M.A. Education, B.Ed. Special education and Diploma in Elementary Education.

Name *Dr. Manu Chadha*

Name *Dr. Sarbjit Kaur*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

- UPE - University with Potential Excellence
- UPSC - Union Public Service Commission

ANNEX – 1

2.15 QUALITY BENCHMARKS OF THE INSTITUTION

UNIVERSITY RESULTS

The college students have always been meritorious in Panjab University Annual Examinations. The conscientious efforts of the students, the expertise of the faculty and Principal and dedication of Management to the cause of rural education was reflected in the excellent results.

Panjab University M.Ed. Results Session 2015-17

In the Panjab University M.Ed examinations Session 2015-17, Paramveer Kaur got the ninth position in the university. Out of 28 students who appeared in the examination, 22 students scored above 70% marks.

The top three scorers of the college were:

Name	College Roll No.	University Position	College Position	Percentage Marks
Paramveer Kaur	505	9 th	First	83.25
Harpreet Kaur	508	---	Second	81.20
Karamjit Kaur	513	---	Third	80.30

Panjab University M.Ed. Results Session 2016-18 (Semester -I)

In the Panjab University M.Ed examinations semester I of Session 2016-18. Navneet Kaur got the first position and Mandeep Kaur got the sixth position in the university. Out of 10 students who appeared in the examination, 6 students scored above 70% marks.

The top three scorers of the college were:

Name	College Roll No.	University Position	College Position	Percentage Marks
Navneet Kaur	605	First	First	82.47
Mandeep Kaur	604	Sixth	Second	77.71
Ranjit Kaur	602	---	Third	74.28

Panjab University M.Ed. Results Session 2016-18 (Semester -II)

In the Panjab University M.Ed examinations semester – II of session 2016-18. Navneet Kaur got the first position and Mandeep Kaur got the third position in the university. Out of 9 students who appeared in the examination, 5 students scored above 70% marks.

The top three scorers of the college were:

Name	College Roll No.	University Position	College Position	Percentage Marks
Navneet Kaur	605	First	First	84.1
Mandeep Kaur	604	Third	Second	80.2
Maninder Kaur	603	---	Third	76.4

Panjab University B.Ed. Results Session 2015-17

In the Panjab University B.Ed. examinations session 2015-17, students showed excellent results. A total of 123 students appeared for the final B.Ed. examinations of Sem IV and all passed with the first division. 68 students passed with more than 70%.

The top three scorers of the college were:

Name	University Roll No.	College Position	Marks (%)
Harmanjot Kaur Grewal	15054654	First	79.56
Isha Rani	15054664	Second	79.44%
Mandeep Mann	15054690	Third	79.25%

Panjab University B.Ed. Results Session 2016-18 (Semester -I)

In the Panjab University B.Ed. examinations semester –I, session 2016-18, a total of 98 students appeared for the final B.Ed. examinations out of which 14 students passed with more than 70% marks.

The top three scorers of the college were:

Name	College Roll No.	College Position	Marks (%)
Jyoti Verma	256	First	79.11
Harmandeep Kaur	227	Second	77.33
Amandeep Kaur	228	Third	75.33

Panjab University B.Ed. Results Session 2016-18 (Semester -II)

In the Panjab University B.Ed. examinations semester –II, session 2016-18, a total of 97 students appeared for the final B.Ed. exams out of which 27 students passed with more than 70% marks.

The top three scorers of the college were:

Name	College Roll No.	College Position	Marks (%)
Jyoti Verma	256	First	79.16
Harmandeep Kaur	227	Second	78.95
Parveen Kaur	284	Third	76.00

COMMENCEMENT OF THE NEW SESSION

The new session (2017-18) of B.Ed. and M.Ed Class commenced from July 17, 2017 for the students of M.Ed and B.Ed second year while for the M.Ed and B.Ed first year the classes began from August 10, 2017.

Visit to Historical Gurudwara

A visit to the Historical Gurudwara Chevin Patshahi on September 14, 2017 was arranged to seek the blessings of Almighty, which is a holy tradition of the college before commencing the new session. All the B.Ed and M.Ed students and members of the faculty paid their obeisance at the Gurudwara after which Guru Ka Langar was organised.

REACCREDITATION BY NAAC-CYCLE-II

The college awarded Grade “A”

Repeating the history once again the college was awarded “A” grade and a Cumulative Grade Point Average (CGPA) of 3.30 out of 4 in the second accreditation cycle by National Assessment and Accreditation Council (NAAC). The peer team NAAC had visited the college for the second time on September 25-26, 2017 and gave an excellent feedback to the college and called it a “Blessed Institution”. The team comprised of the following members:

Name of the Member of NAAC Peer Team	Designation
Prof. E. Ramganes (Former Registrar, Bharathidasan University) Head, Dept of Education, Bharathidasan University Palkaliperur, Tiruchirappalli -Tamil Nadu	Chairman

Prof. Marian Mathew Head and Dean, Allahabad School of Education, SHIATS University (Formerly Allahabad Agricultural Institute) , Post agricultural Institute, Allahabad, Utter Pradesh	Member Coordinator
Dr. Rama Tyagi Principal, Institute of Professional Studies, Shivpuri Link Road, Gwalior , Madhya Pradesh	Member

The College president S. Manjit Singh Gill along with other committee members congratulated Dr. Sarbjit Kaur Ranu, Principal, faculty members and the students of current and previous batches on this marvelous achievement.

OVERALL TROPHY IN PANJAB UNIVERSITY ZONAL YOUTH FESTIVAL OF EDUCATION COLLEGES

Students of the College once again proved their mettle in the Panjab University Zonal Youth Festival of Education Colleges (Zone –B) held at S.K. College of Education ,Ghall Kalan, Moga from October,15th -17th, 2017. The college students won 40 Prizes which included 12 first prizes, 13 second prizes and 14 third prizes and the college also bagged the Overall Trophy in this festival. The college management committee and Principal Dr. Sarbjit Kaur Ranu congratulated the students as well as faculty members on this marvelous achievement.

The winners of the youth festival in various items are as follows:

Sr. No.	Event	Position	Name
OVER ALL TROPHY			
1	Group Singing	First	Group
2	Group Singing	First	Jyoti Verma
3	Music Vocal	First	Kiranjeet Kaur
4	Group Folk Orchestra	First	Group
5	Group Folk Orchestra	First	Harjinder Singh
6	Bhangra	First	Group
7	Bhangra	First	Jaspreet Singh
8	Gidha	First	Group
9	Pakhi Making	First	Navjot Kaur
10	Skit	First	Group

11	Skit	First	Gurpreet Kaur
12	Enno Making	First	Jaswinder Kaur
13	Group Folk Orchestra	Second	Sukhdev Singh
14	Folk Song	Second	Jaspreet Singh
15	Poster Making	Second	Amanpreet Kaur
16	Bhangra	Second	Mandeep Singh
17	Gidha	Second	Gurleen Kaur/Jasleen Kaur
18	Folk Dance	Second	Group
19	Poem Recitation	Second	Sandeep Kaur
20	Poem Writing	Second	Khushpreet kaur
21	Knitting	Second	Mandeep Kaur
22	Mehndi Designing	Second	Jaswinder Akur
23	Tokri Making	Second	Gurjot Singh
24	Mitti de Khidaune	Second	Shubhpreet AKur
25	Play	Second	Beant Singh
26	Shabad /Bhajan	Third	Group
27	Group Folk Orchestra	Third	Kulwinder Kaur
28	Folk Instrument	Third	Group
29	Photography	Third	Priya Verma
30	Still Life Drawing	Third	Rajneet Kaur
31	Installation	Third	Group
32	Poster Making	Third	Shweta
33	Collage Making	Third	Group
34	Kavishri	Third	Group
35	Vaar Singing	Third	Group
36	Vaar Singing	Third	Gurpreet Kaur
37	Folk Dance	Third	Sukhdev Singh
38	Crochet	Third	Kiranjeet Kaur
39	Mime	Third	Davinder Kaur

INTER COLLEGE COMPETITIONS

The students of the college actively participated in various inter college competitions throughout the year and bagged laurels for the college:

Venue	Date	Event	Name of the student	Prize
Institute of Nursing Education, Ludhiana	January 20, 2018	Speech Contest	Nirmal Singh	Participation
			Sukhwinder Singh	Participation
Govt. Polytechnic College(Girls), Ludhiana	January 24, 2018	Declamation	Nirmal Singh	Second
			Gurpreet Kaur	Participation
			Sukhwinder Singh	Participation
		Poster Making	Pawandeep Kaur	Participation
			Amandeep Kaur	Participation
Khalsa College for Women, Ludhiana	March 20, 2018	Handwriting Competition	Neha	Third
			Damanpreet Kaur	Third
			Heena	Participation
			Kavya	Participation
			Prabhjot Kaur	Participation
Sanmati Sarkari Vigyan Atte Khoj College, Jagraon	March 26, 2018	Declamation	Nirmal Singh	Second

Central Students' Council

The democratic set up of college administration and functioning is reflected through the due representation given to students through election of Central Student Council. The members of this Council are chosen from the five houses, they participate in all the meetings of Central Students' Council which are periodically organized in the Principal's office. These members are responsible for smooth conduct of College activities like discipline, cultural, sports, academic, extension etc. Thus the council serves the purpose of training the students in self-discipline and assuming responsibility of actions. They also help to voice the problems of students in a right manner before the administration and in working out plausible solutions. The following students were selected as the members of **Central Students' Council** of the college for the session 2017-18.

Name of Class	Name of Student	Roll No.
M.Ed – I	Hardeep Kaur	404
M.Ed - II	Harbans Kaur	609
	Harpreet Kaur	608
B.Ed – I Sec- A	Harvinder Singh	93
	Kirandeep Kaur	61
Sec – B	Mandeep Kaur	2
	Jaspreet Singh	94
B.Ed – II Sec – A	Jasleen Kaur	273
	Nirmal Singh	311
Sec B	Gurpreet Kaur	206
	Sukhwinder Singh	298

Clubs and Societies

Multifarious pedagogical and co-curricular activities are organized by various clubs and societies of the college. Students become members of these clubs and societies according to their interest and area of specialization. At present, there are 13 clubs and societies functioning in the college and they organize various activities throughout the session:

1. Social Vision Club (For students of social Sciences, Geog., Eco., Hist.)
2. Madam Marie Curie Science Club
3. Sports Club
4. Red Ribbon Club (HIV/ AIDS Awareness)
5. Hindi Sahitya Sabha
6. Fine Arts Society
7. Cultural Society
8. Bluebells English Literary Society
9. National Service Scheme.
10. Guru Gobind Singh Study Circle
11. Ramanujan Mathematical Society
12. Punjabi Sahit Sabha
13. Youth Club

Pedagogical and Co-Curricular Activities

- **Mentor System and Morning Assembly :** With a view to render an affective level to the teacher education programme and to provide better individualized help and guidance, the college follows the mentor group system. All the 206 students of the college have been randomly divided into 14 groups and have been assigned a mentor from the staff. The students meet their mentors periodically once a week, they are also encouraged to consult their mentors in case of any academic or personal problems. The Mentor group in charges maintain the cumulative record profile of each students of their group and monitor their progress throughout the session. Each group also organizes one morning assembly which is a weekly feature of the college calendar. All the students of a group collectively organize and participate in these assemblies which are a forum to teach public speaking along with inculcating moral and religious values.
- **Guru Gobind Singh Study Circle:** This wing of the college functions under the able guidance of Prof. Jasvir Kaur and engages in moral and religious pursuits throughout the session. The current session received a massive membership of nearly 75 students who also appeared in the **Naitik Sikhya Exam** conducted in the college campus in collaboration with Guru Gobind Singh Study Circle, Ludhiana on November 27, 2017. Napinder Kaur (Roll No. 18) of B.Ed I year bagged the 9th position in the Ludhiana Zone and Amritpal Kaur (Roll No. 20) of B.Ed I year was awarded a special prize in this exam.
- **Teachers' Day Celebration:** Teacher's day, the birthday of Dr. S. Radha Krishnan, former president of India, was celebrated in the college campus on September 5, 2017. The students presented a wide variety of items like poems, geet, lokgeet and speeches to pay tributes to the great teacher and a great leader, Dr. S.Radhakrishnan. The faculty member also presented their views on the occasion.
- **Talent Search Programme:** An endeavor was directed towards searching, boosting and nurturing the young talent in a playful and competitive manner, a three day talent search function was organized from September 7-9, 2017. A wide variety of events were organized like literary, cultural, heritage, fine-arts, theatrical and musical items.
- **Hindi Diwas' Celebrations:** Hindi Sahitya Sabha of the college organized a programme to celebrate Hindi Diwas. The programme was organized under the able leadership of Prof. Sukhjipal Kaur. Mr. Vishavkarma, Vice Principal of Kendriya Vidyalaya No. 2, Halwara was the Chief Guest on the occasion. The programme started with the Saraswati Vandana and Lamp lightning Ceremony. A cultural programme was organized on the occasion, in which students of the Hindi Sahitya Sabha presented a short play, poems and the songs on the importance of Hindi Language. The chief guest Mr. Vishavkarma in his address highlighted the importance and

growth of Hindi at international level and urged the students as well as teaching faculty to help in its propagation at the national and international level.

- **Internship Programme:** All the B.Ed students of semester III attended the Internship Programme (Field Based Engagement) from August 1 to November 25, 2017 organised in 20 schools in the surrounding areas of the college.
- **Quiz Competitions to Mark 71st Independence Day:** Under the guidelines received from the UGC, the 71st Independence Day of the country was celebrated by the college students in the college premises as well as the teaching practice schools. Cultural programme and quiz competitions were organized in the practicing schools. The competitions were organized in order to create awareness about the sacrifices made by our revered freedom fighters in the struggle of making India a free country. In this context, a pledge taking ceremony was also organized on August 9th, 2017 in the college premises in which all the students, teaching and non-teaching staff took the “New India Pledge”.
- **Celebrations on Swachhta Pakhwada:** Students and faculty of G.H.G Khalsa College of education, Gurusar Sadhar celebrated swachhta pakhwada from September 1st -15th, 2017 as per the instructions given by The Ministry of Human Resource Development, for spreading the message of cleanliness. The programme was organized under the able leadership of Principal, Dr. Sarbjit Kaur Ranu. Various activities were organized in this regard in the college campus as well as in the nearby areas which included cleanliness drives, essay writing competitions etc
- **N.S.S. 7 DAYS Day Camp:** A week long N.S.S. camp was organized by the NSS Wing of the college with the motto “Youth for Sustainable Development” from December 21st -27th, 2017. A total number of 92 volunteers (17 boys, 58 girls and 17 Non-student) participated in this camp. All the volunteers worked for these seven days with appreciable dedication and high motivation. Many activities were organized in the camp under the able guidance of Programme Officers Prof. Rachhpal Singh Gill and Dr. Jasvir Kaur. The activities included an awareness rally, cleanliness drive, extension lectures and tree plantation drive etc.
- **Lohri Celebrations:** M.Ed students of the college organized the festival of lohri under the supervision of Prof. Jasleen Kaur and Prof. Rachhpal Singh with great enthusiasm in the college campus on January 26, 2018. The programme kicked off with the lighting of the holy pyre – “Dhuni den di rasam” by the chief guest Dr. S.S. Thind, Secretary, Governing Council, Dr. Sarbjit Kaur, Principal along with the staff members. A cultural programme including skits, poems, speeches giddha and folk songs related with the festival were presented by the students.
- **Republic Day Celebrations:** Social Vision Club of the College organized Republic Day programme with full fervor in the college campus on January 26th, 2018 under the supervision of teacher incharges Prof. Jasleen Kaur, Dr. Jasvir Kaur, Dr. Pargat Singh and Prof. Gurmeet Singh.

Dr. S.S. Thind, Secretary, G.H.G. Khalsa Colleges, Gurusar Sadhar, Ludhiana, the Chief Guest of the occasion, performed the flag hoisting ceremony accompanied by Dr Sarbjit Kaur Ranu and the teacher incharge of social vision club. Student President and Vice President of the club facilitated the ceremony. The Flag hoisting ceremony was followed by command, oath taking ceremony, patriotic speeches, poems, melodious songs, group song and group dance enhanced the patriotic fervor in the college.

- **Maat Bhasha Diwas:** International Maat Bhasha Diwas was celebrated by Punjabi Sahitya Sabha of the college under the guidance of Prof. Rupinderjit Kaur and Dr. Jagjit Singh on February, 21st, 2018. S. Sutinderpal Singh Sidhwan, Director, Punjabi Leharan (Radio and Television), Canada was the chief guest on the occasion. A cultural programme was organized by Punjabi Sahitya Sabha of the college to celebrate the day. The cultural performances presented on the occasion included poem recitation on the topic “Maa Boli”, recitation of the traditional songs and a speech on the importance of Punjabi language. A creative writing competition was also held on the occasion. While addressing the audience the chief guest highlighted the need of preserving our rich culture and heritage. S. Jasmer Singh Dhatt, Chairman, Miss World Punjaban Contest was also present on the occasion.
- **Sardar Bakhtawar Singh Gill Memorial Day:** In the fond memory of S. Bakhtawar Singh Gill, the founder President of G.H.G. Khalsa Institutes, an Inter college Shabad Gayan competition was organized by the college in collaboration with its sister institutes viz G.H.G. Khalsa College and College of Pharmacy, Gurusar Sadhar on February 28, 2018. The Chief Guest on the occasion was Dr.Harpal Singh Pannu, Professor, Punjabi University, Patiala, who inspired the students to keep faith in God and motivated them to work hard in order to achieve their goals.
- **Dastar Bandi Competition:** Another major attraction on this occasion was the ‘Dastarbandi Competition’ which was possible with special contribution by S. Sohnpreet Singh Jwandha. In this competition 30 students displayed their turban tying skills. Harvinder Singh of B.Ed won third prize in the competition.
- **Blood Donation Camp:** A Blood-Donation Camp was also organized on the same day. The Camp was inaugurated by Sardarni Mohinder Kaur Gill, President S. Manjit Singh Gill and Sh. Amrit Nagpal, Vice-President, Daynand Medical College, Ludhiana. The main motive of the camp was to instill in the pupil teachers an attitude of social service 9 students of the college voluntarily donated blood in this camp.
- **Free Medical checkup camp:** A large scale free medical checkup camp was also organised for all the students, faculty members and the nearby villagers. 395 patients underwent medical check-up

by a team of expert Orthopaedician, Dermatologist and Gynaecologist and many other specialist doctors from DMCH, Ludhiana.

- **Red Ribbon Club** of the College organized slogan writing and poster making competition to make the students aware about the menace of Aids on November 9, 2018. The competition was organized under the able leadership of Dr. Sarbjit Kaur Ranu, Principal of the college and Dr. Manu Chadha, Coordinator, Red Ribbon Club. Students of B.Ed and M.Ed participated in the competition with full enthusiasm. They expressed their views and thoughts on different aspects of HIV Aids through the slogans and the posters prepared by them. Students prepared slogans and posters on the various sub-themes as Aids- Causes and symptoms, preventive measures for Aids etc. Winners of the competition were given prizes.
- **Superannuation of Shri Lok Bahadur:** Shri Lok Bahadur retired from his 38 years of service to the institute as Library Attendant on January 31, 2018. He was extended a warm farewell during his superannuation ceremony held on February 1, 2018 which was attended by S. Manjit Singh Gill, President, Dr. S.S. Thind, Secretary, Lt. Gen.(Retd.) I.S. Singha, Director, Dr. H.S. Brar, Registrar and other members of the managing committee of the college. Dr. Sarbjit Kaur, Principal and all the teaching and non-teaching faculty members extended a warm send off to Shri Lok Bahadur who had been a dedicated and a sincere worker of the institution.
- **Educational Tour to Jaipur:** A four day tour to the pink city Jaipur was organized under the guidance of Dr. Sarbjit Kaur, Principal and faculty members Prof. Rachhpal Singh, Dr. Pargat Singh and Prof. Satveer Kaur. 32 students of B.Ed went for the tour and visited 10 places of historical and cultural importance in Jaipur.
- **Awareness rally and Oath taking ceremony:** On martyrdom day of Shaheed Bhagat Singh, i.e. March 23, 2018, an awareness rally against drug abuse was organized in the village Sadhar which was followed by an oath taking ceremony by all the faculty members and student teachers of B.Ed and M.Ed.

Extension Lectures

- **Dr. Sanjeev Chopra** delivered an extension lecture on the topic “Health Awareness” and gave tips to the students for leading a healthy life on September 11, 2017. He also threw light on causes and remedies for the much common disease of Diabetes.
- **Dr. Deepak Kumar and Dr. Sameer Kamboj** delivered an extension lecture on ‘Maintaining Good Health using Acupressure’ on December 22, 2017
- **Mr. Ramparsad and Mr. Shamsheer Singh Noorpuri** of the Rationalist society of India delivered an Extension Lecture on social issues like superstitions and their ill effects on the society to help inculcate scientific temper in the students on December 24, 2017

- **Dr. Jagdev Singh** delivered an extension lecture on the theme “Becoming Good Citizen’. on December 26, 2017
- **Prof. Jagdev Singh Bains**, Ex. Senior Scientist from Dept. of Atomic Energy, Kolkata delivered an extension lecture on “How to prepare for IAS and other competitive examinations” on February 7, 2018
- **S. Satnam Singh Sahlopuri** delivered an extension lecture on spirituality and its relevance in the field of education on February 12, 2018.

ACCOLADES IN SPORTS

The current session was again an eventful one for the sports wing of the college. Regular coaching sessions provided by Prof. Gurmeet Singh during and after college hours helped the athletes and players to hone and sharpen their skills which they displayed on the Panjab University Grounds.

Panjab University Annual Athletic Championship Evening and Education Colleges Session 2017-18

Name of the athlete	Event	Position/medal
Beant Singh	Shot put	Gold
Beant Singh	Discuss Throw	Silver
Nirmal Singh	800 mtrs	Silver
Nirmal Singh	1500 mtrs	Bronze
Bhupinder Singh	100 mtrs	Bronze

Panjab University Annual Sports Championship Evening and Education Colleges Gold Medal in Basketball Championship (Boys)

Team players

Hartaj Singh	Bhupinder Singh	Lovepreet Singh
Rampal Singh	Gurjot Singh	Jaspreet Singh
Nirmal Sungh	Sukhwinder Singh	Gurvinder Singh
Sukhdev Singh	Harjit Singh	Manjinder Singh
Davinder Singh	Harpreet Singh	

Gold Medal in Badminton Championship (Girls)

Team players

Kavya G.	Jaswinder Kaur	Bhupinder Kaur
Jasleen Kaur	Gurleen Kaur	

Silver Medal in Volley Ball Championship (Boys)

Team Players

Hartaj Singh	Bhupinder Singh	Lovepreet Singh
Rampal Singh	Gurjot Singh	Jaspreet Singh
Nirmal Singh	Sukhwinder Singh	Gurvinder Singh
Sukhdev Singh	Harjit Singh	Manjinder Singh
Davinder Singh	Sukhvir Singh	

67th Annual Athletic Meet

G.H.G. Khalsa Colleges, Gurusar Sadhar, organized the 67th Annual Athletic Meet on February 16, 2018. The Chief Guest on the occasion Mrs. Lalita K. Sharma, Director Incharge, Regional Centre Chandigarh, Sports Authority of India was welcomed by S. Manjit Singh Gill, President, Dr. S.S. Thind, Secretary, Lt. Gen.(Retd.) Iqbal Singh Singha, Director, Dr. H.S. Brar, Registrar, Dr. S.S. Deol, Principal Degree College, Dr. Satwinder Kaur, Principal College of Pharmacy and Dr. Sarbjit Kaur, Principal College of Education. The Chief Guest was given honorary salute by the contingents representing the three participating colleges, NCC and NSS Wings during march-past followed by a flag hoisting ceremony. The annual report of the three colleges highlighting the achievement in sports was presented by Dr. S.S. Deol, Principal.

In her address, Mrs. Lalita K. Sharma expressed her great appreciation for the contribution of immaculate infrastructural provisions by the college to the students in their outstanding achievements. Upon seeing the impact the college was having in the rural setting, she expressed her keen desire in making this college a part of the 'Khelo India' scheme. She was accompanied by Dr. Harbans Singh, President, SAI Ludhiana Centre. The students from G.H.G. Khalsa College, G.H.G. Khalsa College of Education and G.H.G. Khalsa College of Pharmacy participated in various athletic events. The occasion was also graced by Principal (Retd.) Ram Singh Kular, S. Pyara Singh Natt, S. Jagga Sadhar, S. Surinderpal Singh Gogi, Sh. Ram Prashad, S. Joginder Singh Ghuman, S. Kartar Singh Gill, S. Ranjit Singh Gill, S. Sarwan Singh and Dr. Jagjit Singh Brar. The efforts of Prof. Gurmeet Singh, Head,

Department of Physical Education, were duly appreciated. The felicitation ceremony marked the closing of the Meet.

- Trophy for the Overall Best House in Sports was bagged by the Hope House.
- Nirmal Singh of Hope House was declared as the Best Athlete among boys.
- Jaswinder Kaur of Hope House was declared Best Athlete among girls.

FINANCIAL HELP/ SCHOLARSHIPS

The College being a non-profit based institution, the welfare of students is given the foremost importance. The college provides financial assistance to the needy students so that they are able to complete their course and dropouts due to non-payment of fees is considerably reduced. This year too the Students Financial Aid Committee approved scholarships to needy students. Besides **State Merit Scholarship/Post-Matric Scholarships/scholarships for Minorities**, the students were provided financial aid from the **Students Aid Fund of the College and from Alumni Association fund** during the current session. A total of **Rs 92,000/-** was disbursed among 19 needy students.

S. No.	Name	Roll No	Drawn From	Amount
Category A, B.Ed				
1.	Damanpreet Kaur	72	Alumni Association Fund	8000/-
2.	Ajay Kumar	276	Alumni Association Fund	8000/-
3.	Harjit Kaur	73	Alumni Association Fund	8000/-
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4.	Gurminder Kaur	58	Alumni Association Fund	6000/-
5.	Khushpreet Kaur	84	Alumni Association Fund	6000/-
6.	Davinder Singh	268	Student Aid Fund	6000/-
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8.	Gagandeep Kaur	315	Student Aid Fund	6000/-
9.	Jaspreet Kaur	282	Student Aid Fund	6000/-
Category C, B.Ed				
10.	Kiranjeet Kaur	70	Alumni Association Fund	4000/-
11.	Amandeep Kaur	219	Student Aid Fund	4000/-
12.	Baljinder Kaur	71	Student Aid Fund	4000/-
13.	Kamaldeep Kaur	52	Student Aid Fund	4000/-
14.	Seena	81	Student Aid Fund	4000/-
15.	Manjit Kaur	98	Student Aid Fund	4000/-

Category D, M.Ed				
16.	Hardeep Kaur	404	Student Aid Fund	2000/-
Category D, B.Ed				
17.	Avinash Kaur	07	Student Aid Fund	2000/-
18.	Harwinder Kaur	280	Student Aid Fund	2000/-
19.	Ranjeet Kaur	14	Student Aid Fund	2000/-

ANNEXURE 2

2.5&3.4 FACULTY DEVELOPMENT AND CAREER PROGRESSION

Faculty Development Programme: As per the previous year, this session also began with a ten days long enriching faculty development programme under the supervision of Dr. Sarbjit Kaur, Principal and Dr. Manu Chadha from July 24 to August 3, 2017. In this programme, inter-departmental sharing of knowledge and experiences was done. The schedule of the programme was as under:

Date	Name of Faculty	Topic
July 24, 2017	Dr. Sarbjit Kaur	Professional Ethics
	Dr. Manu Chadha	Learning Disability
July 25, 2017	Prof. Rachhpal Singh	Research Methods
	Prof. Jasleen Kaur	Models of Teaching
July 26, 2017	Dr. Jasvir Kaur	Value Education
	Dr. Pargat Singh	Critical Thinking Skills
July 27, 2017	Dr. Ramandeep Kaur	Bloom's Taxonomy
	Dr. Jasbir Kaur	Multiple Intelligence
July 28, 2017	Prof. Mini Sharma	Continuous Comprehensive evaluation
	Dr. Jagjit Singh	Role of mother tongue in language development
July 29, 2017	Prof. Rupinderjit Kaur	Tools of Evaluation
	Prof. Sukhjipal Kaur	Importance of National Language
July 31, 2017	Prof. Gurmeet Singh	Yoga Sessions

	Dr. Davinder Kaur	History of Art and its importance in aesthetic development
August 1, 2017	Prof. Khushpreet Kaur	Communication Skills
	Prof. Gurpartap Singh	Hands on computer
August 3, 2017	Prof. Satveer Kaur	Commercialisation

Dr. Sarbjit Kaur Ranu (Offg. Principal)

- **Added Member of Senate, Panjab University, Chandigarh**
- **Member Board of studies, Panjab University, Chandigarh**
- **One candidate submitted thesis in education under her guidance.**
- Published research paper entitled “Effect of training in life skills on school adjustment of adolescents” in researchers Tendam, Khalsa College of Education, Amritsar in July 2017.
- Published research paper entitled “Effect of training in life skills on academic achievement of adolescents” in Journal of Education, June 2017, vol.7, no.1, 49-54, Dev Samaj College of Education, Chandigarh in July 2017.
- Published research paper entitled “Effect of training in life skills on school adjustment of adolescents” in Vidyawarta International Multilingual Research Journal October- December 2017, Issue-20, Vol.-08.
- Published research paper entitled “Training in Life Skills for Adolescents” In Printing Area International Multilingual Research Journal, Issue-34, Vol-05, Oct. 2017, 39-45.
- Published research paper entitled “Development of Modules and Planning of Sessions for Training in Life Skills” in GHG Journal of Sixth Thought, R.N.I. No: Puneng/2014/59759 in March 2018.
- Acted as Resource person in a workshop on Psychometric Testing held at Akal college of Education, Mastuana Sahib, Sangrur.
- Presented and published (under publication) paper at National seminar held at Shri Guru Har Rai Sahib College of Education, Chabbewal.

Dr. Manu Chadha

- **Member, Academic Council, Panjab University, Chandigarh.**
- **Completed Masters in Psychology.**
- **One Ph. D scholar was awarded degree while two have submitted their thesis under her guidance.**
- Published paper in an International inventive multidisciplinary Journal-An international peer reviewed Refereed journal on the topic “Attitude of Pupil Teachers Towards Information Technology” ISSN No.2348-7135 October, 2017
- Published paper in an International inventive multidisciplinary Journal-An international peer reviewed Refereed journal on the topic “Problem Solving Ability in Relation to Academic Achievement of IX Grade Students” ISSN No.2348-7135 July, 2017
- Published paper in an International inventive multidisciplinary Journal-An international peer reviewed Refereed journal on the topic “Television as a Mode of Entertainment Among Students” (ISSN No.2348-7135) September, 2017

- Published paper in a Parview –A Quarterly research journal on the topic “Altruism among Adolescents in Relation to Their Personality” (ISSN No. 2320-558X) July, 2017
- Published paper in GHG Journal of sixth thought–A Bi Annual research journal on the topic “Problem Solving Ability of IX Grade Students in Relation to Their Achievement in School Subjects” (ISSN No 2348-9936), September, 2017.
- Published the paper titled, Preserving Immigrants Native Language and Cultural Identity in Multilingual and Multicultural Societies, in the book Emanating Currents in Teacher Education.(ISBN:978-93-86713-14-8)
- Published a paper titled ,Research Problems and implications in Teacher Education, in a book Role of Research in Quality Education(ISBN:978-93-83092-64-2)
- Presented paper in a national seminar on the topic “Education and development of life skills” in GTB Khalsa College of Education, Dasuya on February 16, 2018.
- Under publication in a research journal on the topic Role of information communication technologies in promoting education.
- Under publication in a research journal on the topic “Issues and challenges in the path of quality and excellence in teacher education”.
- Rendered Career guidance as per directed by Punjab State Education and Career Guidance Bureau to the students of Govt. Sr. Secondary School, Raqba (11.01.2018), Govt. Sr. Secondary School, Rourka(22.01.2018), Govt. Sr. Secondary School, Hissowal (24.01. 2018), Govt. Sr. Secondary School, Dhatt on January 11,22,24 and 30, 2018 respectively.

Prof. Rachhpal Singh

- Acted as Judge in the category of Bhangra at Zonal level Youth Festival of Guru Nanak Dev University, Amritsar organised by Youth Welfare Department of GNDU at GNDU Campus on October 10, 2017
- Acted as main Judge in the category of Bhangra at Inter -Zonal level Youth Festival of Guru Nanak Dev University organised by Youth Welfare Department of GNDU at GNDU Campus on October 31,2017
- Published a paper “Effectiveness of cooperative learning on achievement in geography among ix class students” in Peer Reviewed (UGC Approved) International Associated Asia Research Foundation (AARF) research Journal October, 2017
- Published a research paper “ Present Scenario of Research in India” in a book entitled, Emanating Currents in Teacher Education, published by Bookman Publishers - New Delhi (ISBN: 978-93-86713-14-8).
- Research paper accepted for publication on the theme “Reforms in Teacher Education” for national conference on teacher Education to be organized at DAN College of Education on April 21st ,2018
- Acted as Flying Squad for PSTET conducted by Punjab Govt. on 25.02.2018 at Jagraon.

- Delivered an Extension Lecture on the theme “Role of Micro-teaching in class rooms” November 11, 2017 at Guru Nanak Public School Seehan- Daud.
- Delivered extension lecture on Guidance and Counselling to students of Govt. Senior Secondary School Village Raqba, Ludhiana, in February 2018.

Prof. Jasleen Kaur

- Elected as Member Board of Studies Panjab University, Chandigarh (2017-19)
- Acted as the Coordinator, NAAC peer team visit in the college Sept 25-26, 2017.
- Submitted Ph. D. Thesis in Education
- Invited as an expert for Radio talk by California Punjabi radio on the event of teachers’ day September 5, 2017 on the topic of “Role of teacher in contemporary education system”.
- Acted as a judge for Social Science Exhibition at KV No. 2, Air Force Station, Halwara August, 2017.
- Published a paper titled “Construction and standardization of learning achievement test in social studies” in refereed UGC approved journal ‘Printing Area’.
- Published a paper titled “Construction and standardization of learning achievement test in mathematics” in refereed UGC approved journal ‘Printing Area’.
- Delivered an extension lecture on “Maintaining nutrition while cooking Mid-Day Meal” to Mid-Day Meal workers at Block Primary Officer, Sadhar on December 8, 2017
- Presented a paper in NCED International Conference held from February 21-23, 2018 on the topic “Facilitating Learning by accomplishing the Inclusive Learning Environment” organized by Dr. Shakuntala Mishra Rehabilitation University, Lucknow.
- Presented a paper in National Seminar held on January 25, 2018 on the topic “Gender Sensitisation: A precursor to development” organized by Khalsa College for Women, Ludhiana.
- Rendered Guidance services to students of Govt. High School, Chajewal on February 2, 2018

Dr. Pargat Singh Garcha

- Elected as Member Academic Council of Panjab University Chandigarh for the session (2018-2020) with maximum votes of teachers from PU affiliated colleges.
- Selected as Secretary, Council for Teacher Education (Pb. & Chd.)
- Completed M.A. Psychology from IGNOU with 71.23% marks in 2017
- Paper Published on “Awareness among teachers towards right to information act-2005 with special reference to their experience and stream” in UGC approved Journal Bhatler College Journal of Multidisciplinary Studies, Vol. VII, Number 2, 2017,
- Paper Published on Influence of gender on “Attitude of pupil teacher’s toward teacher eligibility test” in UGC approved Journal of Dev Samaj College of Education Chandigarh.

- Paper Published on “Influence of gender and residence on attitude of pupil teacher’s toward teacher eligibility test” in UGC approved Journal (Edutracks, Vol. 17, No. 4 December 2017)
- Paper Published on “Influence of residence on critical thinking of teacher trainees” in UGC approved Journal (Vidya Varta, Jan -2018, Issue 21. Vol-01 2319-9318)
- Paper Published on “Challenges before Teacher Education” in UGC approved Journal (Vidya Varta, Jan -2018, Issue 21. Vol-01 2319-9318)
- Paper Published on "Influence of place of residence on Attitude of Teacher Trainees toward Semester System in UGC approved Journal (Printing Area, International research Journal July 17 Issue 31, Vol-03, 2394-5303)
- Paper Published on “Low Quality Research in Teacher Education: Some Causes” in UGC approved Journal (Vidya Varta, July-Sept -2017, Issue 19. Vol-01 2319-9318)
- Paper Published on “Perception of School Teachers about Transactional Practices of Social Studies” in UGC approved Journal (Printing Area, International research Journal July 17 Issue 31, Vol-03, 2394-5303)
- Paper Published on “UGC Journal List: Is it really a Quality Parameter in Research Publication?” in UGC approved Journal (VidyaVarta July-Sept -2017, Issue 19. Vol-02 2319-9318)
- Paper Published on "Role of Gender on Attitude of Teacher Trainees toward Semester System" in UGC approved Journal (International Journal of Education, Issue June 2017, Vol. 7, 2347-4343)
- Paper Published on “Suggestions regarding Internship of Teacher Trainees’ in Schools of Punjab” in UGC approved Journal (Vidya Varta, Jan -2018, Issue 21. Vol-01, 2319-9318)
- Published an ISBN book on “Knowledge Curriculum and understanding the disciplines” by National Publisher.
- Published a chapter on “Plagiarism: Ways and Means to avoid it” in an ISBN book by National Publisher.
- Published a chapter on “Happiness: Meaning, Status and Concerns in Indian Context” in an ISBN book by National Publisher.
- Published a chapter on “Indian Higher Education: Some Quality Concerns” in an ISBN book by a National Publisher.
- Acted as resource person in workshop on Model Based lesson planning on July 29,17 at Dev Samaj College of Education, Ferozpur
- Delivered an extension lecture on Assessing Learning Gains through training Courses on October 7, 2017 at Maharaja Ranjit Singh Police Academy Philaur
- Delivered an extension lecture on Training Methodology on October 26, 2017 at Maharaja Ranjit Singh Police Academy Philaur
- Delivered an extension lecture on developing effective presentation Skills on October 27, 17 at Maharaja Ranjit Singh Police Academy Philaur
- Delivered an extension lecture on Assessing Learning Gains through training Courses on December 07, 17 at Maharaja Ranjit Singh Police Academy Philaur

- Acted as resource person in international conference Recent Advancements in field of education on March 17, 2018 at Rayat College of Education, Ropar
- Presented paper on Peace Education: Role of Teacher Education Institutions in an international conference on Olympism: Global Innovation forum for humanity & Sustainable Development from Ancient Olympia to India, Tokyo 2020 & Beyond at Dev Samaj college of Education, Chd. on February 17, 18
- Presented paper on Tribulations related to Teaching of Language across the Curriculum: Status of Teacher Education Colleges of Punjab in a National conference on language development at Teaching Learning Centre, Delhi from March14-16, 2018

Prof. Jasvir Kaur

- Awarded Ph.D Degree in Education
- Published a paper on “Construction and Standardization of Achievement Test in Civics of Tenth class” in Journal of advanced studies in education and management bearing ISSN No. 2350-0492.
- Published a paper on “Rubrics- An Assessment Performance Tool” in book ‘Emanating Currents in Teacher Education’ bearing ISBN No (978-93-86713-14-8) published by S.D.S. College of Education for Women, Lopon, Moga.
- Published a paper on “Self Awareness – An Imminent need for happiness” in book ‘Gross National Happiness – A measure of quality of life’ bearing ISBN No (ISBN No. 978-93-85450-04-4) published by G.H.G Khalsa College of Education, Gurusar Sadhar.
- Published a paper on “Research – Problems and Implications in teacher education” in book ‘Role of research in quality education’ bearing ISBN No (ISBN No. 978-93-83092-64-2) published by G.H.G Khalsa College of Education, Gurusar Sadhar.
- Paper was accepted for publication on “Changing Role of Teachers in 21st Century” in book bearing ISBN no. published by D.A.N. College of Education for Women, Nawanshahar.
- Delivered a Lecture on “Effective Teaching” at G.H.G. Academy, Khandoor on June 9, 2017.

Dr. Ramandeep Kaur Sidhu

- Published paper in an International inventive multidisciplinary Journal-An international peer reviewed Refereed journal on the topic “Attitude of Pupil Teachers Towards Information Technology” ISSN No.2348-7135 Oct 2017
- Published paper in an International inventive multidisciplinary Journal-An international peer reviewed Refereed journal on the topic “Problem Solving Ability in Relation to Academic Achievement of Ix Grade Students” ISSN No.2348-7135 July 2017
- Published paper in an International inventive multidisciplinary Journal-An international peer reviewed Refereed journal on the topic “Television as a Mode of Entertainment Among Students” ISSN No.2348-7135 Sept 2017

- Published paper in a Parview –A Quarterly research journal on the topic “Academic Achievement of School Students in Relation to Their Study Habits” ISSN No. 2320-558X ,July 2017.
- Published paper in GHG Journal of sixth thought–A Bi Annual research journal on the topic “Problem Solving Ability of Ix Grade Students in Relation to Their Achievement in School Subjects” ISSN No 2348-9936, Sept 2017.
- Presented paper in a national seminar on the topic Education and woman empowerment in GTB Khalsa College of Education, Dasuya on February 16, 2018.
- Published paper in a form of book proceeding on the topic Collaboration of academia and industry –Need of quality Education (ISBN: **978-93-85449-14-7**)
- Published the paper titled, Peace education in India through relationship between academia and politics, in the book Emanating Currents in Teacher Education, (ISBN:978-93-86713-14-8)
- Under publication in a research journal on the topic Role of information communication technologies in promoting education.
- Under publication in a research journal on the topic Issues & Challenges in The Path Of Quality And Excellence In Teacher Education.

Dr. Jasbir Kaur

- Presented a paper at Partap IPDA International Conference held from 27-29 oct. 2017 on the theme ‘Role of coaching and mentorship in professional development of teachers’.
- Presented a paper at International Seminar on ‘Quality Research in Teacher Education’ held at Partap College of Education on 26th March, 2017 on the theme ‘Issues and Challenges in Educational Research’.
- Published a paper entitled ‘Educational Research- A Challenging field’ in Parview Vol 10(1), July, 2017 with ISSN 2320- 558X.
- Published a book for Semester I (M.Ed) students on the subject ‘Learner and Learning Process’ by Twenty First Century Publications house Patiala with ISBN 978-93-86713-17-9.

Dr. Jagjit Singh

- Presented a paper in international Punjabi conference on the topic toswkB seBheh :[Zr ftZu gzith Aiwks d/ ftdnkoEhnK dk gzikph Gkôk d/ fbyD e"ôb ftZu öbshnK dk ftôb/ôD organized by Khalsa College Patiala on 21/02/2018.
- Performed the duty of judgment in talent hunt of Jasdev Singh Sandhu College of Education, Kauli, Patiala on 29/09/2017
- Delivered an extension lecture on Legal Literacy and Legal Awareness at Jasdev Singh Sandhu College of Education, Kauli, Patiala on 29/09/2017
- Delivered an extension lecture on Teacher’s Day at Sampuran Public School (Azimabad) Malerkotla on 05/09/2017

Prof. Mini Sharma

- Published a paper titled Attitude of Secondary School Teachers towards Formative assessment of Continuous and Comprehensive Scheme of Evaluation in Researcher's Tandem, ISSN 2230-8806, Vol III, No. 25, January-March, 2017
- Published a paper titled Attitude of Secondary School Teachers towards Work Education assessment of Continuous and Comprehensive Scheme of Evaluation in Printing Area, ISSN 2394-5303, Issue 35, Vol 5, November, 2017
- Edited a book 'Role of Research in Quality Education' with ISBN No. 978-93-83092-64-2
- Submitted Ph.D. Thesis in Education, Dept of Education, Panjab University, Chandigarh

Prof. Rupinderjit Kaur

- Published paper on Preservation of Heritage Language in the book titled Emanating Currents in Teacher Education (2017)
- Presented paper at Khalsa College for women Civil Lines Ludhiana on January 25, 2018 on the topic Women's Role in National Economy and Sustainable Livelihood. (Under Publication)
- Presented paper at Shri Guru Har Rai Sahib College for Women Chabbewal, Hoshiarpur on March 10, 2018 on Respect towards other Religions. (Under Publication)
- Performed duty of Superintendent at G.H.G. Khalsa College of Education Gurusar Sudhar (February, 2018)
- Acted as judge for Poetical recitation Competition held G.H.G Harparkash college of Education for Women, Sidhwan Khurd on Oct 31, 2017.
- Passed Entrance Examination for Ph.D. (June 2017)

Prof. Sukhjital Kaur

- Paper Published in book 'Role of Research in Quality Education' on the topic 'Role of Research in Quality Education' with ISBN No. 978-93-83092-64-2
- Member of PCCTU and 'Council for Teacher Education'
- Judgement of skit competition in Hindi held at Kendriya Vidyalaya No-2, Air Force Station, Halwara, Ludhiana
- Edited a book 'Role of Research in Quality Education' with ISBN No. 978-93-83092-64-2

Prof. Satveer Kaur

- Published research paper entitled "Effect of training in life skills on school adjustment of adolescents" in researchers Tendam, Khalsa College of Education, Amritsar in July 2017.
- Published research paper entitled "Effect of training in life skills on academic achievement of adolescents" in Journal of Education, June 2017, vol.7, no.1, 49-54, Dev Samaj College of Education, Chandigarh in July 2017.
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- Published research paper entitled “Development of Modules and Planning of Sessions for Training in Life Skills” in GHG Journal of Sixth Thought, R.N.I. No:Puneng/2014/59759 In March 2018.
- Submitted Ph.D. Thesis in Education

Prof. Gurmeet Singh

- Performed the judgment duty in Skit Competition at KV-2 Halwara on August 2017
- Performed the judgment duty in Zonal Youth Festival at ITI Ludhiana on 04/04/2018

Annexure 3

7.3 Best Practices of the Institution

Personality Development Programme

In an attempt to upgrade the teacher education programme, an upcoming concept of Personality Development Programme has been incorporated in the college curriculum. The freshly trained M.Ed. and B.Ed. students attended a two day finishing school programme which was exclusively designed by the faculty to transform the personalities and boost the confidence of the pupil teachers. Experts from outside were also invited to give useful tips to the pupil teachers to compete in the highly competitive job market.

This programme is a sincere endeavour to bring about an attitudinal change, nurture and transform the new generation of teachers. It also aims at keeping them abreast with the emerging trends in teaching-learning methodology and ensure their greater employability in future.

Modules covered in the Programme:

1. Soft Skill Development
2. Effective Communication Skills
3. Interpersonal Skills
4. Resume writing
5. Appearing in Interview
6. Etiquettes & Manners
7. Continuous Comprehensive Evaluation
8. Body Language
9. Dressing Sense

INNOVATIVE PRACTICES IN METHODOLOGY:

Theoretical knowledge of different methodologies has always been an integral part of Teacher Education Programmes. But the ability to use these methodologies and different teaching skills in the real classroom requires a lot of practice and individualized training. Sensitizing this need, the college has introduced a method laboratory in the campus.

This laboratory will give an opportunity to the pupil teachers to practice different methods and skills of teaching under close supervision of teacher educators. They will be able to see mirror reflection of their teaching performance which will enhance their confidence level and improve

their physical gestures and appearance for real classroom teaching. The lesson will be video recorded and the pupil teachers will get an opportunity to see these recordings for self evaluation and self improvement. The feedback of the teacher educators will become more precise and thus help the pupil teachers to understand the strengths and weaknesses of their lessons. **FINANCIAL HELP/ SCHOLARSHIPS**

The College being a non-profit based institution, the welfare of students is given the foremost importance. The college provides financial assistance to the needy students so that they are able to complete their course and dropouts due to non-payment of fees is considerably reduced. This year too the Students Financial Aid Committee approved scholarships to needy students. Besides **State Merit Scholarship/Post-Matric Scholarships/scholarships for Minorities**, the students were provided financial aid from the **Students Aid Fund of the College and from Alumni Association fund** during the current session. A total of **Rs 92,000/-** was disbursed among 19 needy students.

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35.	Hardeep Kaur	404	Student Aid Fund	2000/-
Category D, B.Ed				
36.	Avinash Kaur	07	Student Aid Fund	2000/-
37.	Harwinder Kaur	280	Student Aid Fund	2000/-
38.	Ranjeet Kaur	14	Student Aid Fund	2000/-

ANNEXURE -4

7.6 SWOC ANALYSIS OF THE INSTITUTION

STRENGTHS :

- A very old and premier institution since 1955, accredited with 'A' grade by NAAC in 2009.
- Visionary and dynamic management, Good governance and leadership.
- Regular & in time payment of salaries by the management in spite of delay in grants.
- Located in a peaceful and pollution free environment.
- Remarkable achievements in academics, sports, cultural, skill in teaching competitions at university and state level.
- Adequate infrastructure for existing strength.
- Well-equipped library with sufficient number of text books, general books, dissertations, e-books, reference books, magazines, online journals and journals. Photostat and printing facilities.
- Cyber library with online journals.
- Wi-fi Campus, Smart classrooms.
- OHP & Projectors fitted and used in each classroom.
- Separate hostel facilities for boys and girls with all the modern amenities at very nominal rates.
- Accommodation facility for teaching and non-teaching staff.
- Transportation facility from neighboring towns and villages.
- Surveillance under digital security monitoring.
- Clean and clear water facility with RO Systems
- Zero drop-out rate of students.
- Well qualified staff (as per NCTE norms) with 10 Ph.D. and 5 are pursuing their Ph.D.
- Two minor research projects have been sanctioned by UGC.
- Senior staff members are approved research guides, supervising Ph.D and M.Phil. Scholars.
- Organizing 10-days Faculty Development Programme annually at the dawn of each session.
- Encouragement for educational research activities.
- All the Faculty members are well versed in use of computers/laptops and multimedia.

- Active participation of the faculty in various national and state bodies like NAAC , university bodies (Board of Studies in Education(PU), Academic Council(PU), Faculty of Education (PU), Admission Committees, Staff Selection committees) and members of various professional organizations (CTE, AIAER, GERA).
- Encouragement to faculty members to participate in seminars, workshops, refresher and orientation courses by providing T.A./D.A. study leave, duty leave, honorarium.
- Regularly organize workshops, seminars and panel discussions on current educational themes.
- Good inter-personal relations among staff members as well as in hierarchy with the management and the authorities.
- Good team work. Teaching and non-teaching staff work in harmony with each other.
- Active IQAC Cell.
- Women Grievances cell.
- Active Career Counseling and Placement cell.
- Various activities are organised by clubs and societies which facilitate all round development of the students.
- Regular feedback is taken from the students about the staff, college and the courses.
- Feedback from practicing schools is also taken annually, results are shared with faculty.
- Student support services, such as financial aid, scholarships, book bank facility are provided.
- Emphasis on Indian Value System through morning assembly, clubs & societies and curricular activities.
- Computer education is the compulsory subject for all the students.
- Communication skill development is a compulsory aspect.
- Extensive use of ICT in daily class teaching by the faculty.
- Continuous evaluation is part of B.Ed. and M.Ed. programme.
- Peer teaching, micro teaching, block teaching, internship is emphasized upon regularly.
- Office work is fully computerized.
- Recognition and appreciation of faculty for good work done by them.
- College follows the reservation policy of the state government in admissions and help in providing Post-Matric Scholarships to SC/ST/OBC and minority communities. The college also provides financial help to the needy students from its own sources, free bus travel concessions to needy students.

- College has adopted many innovative practices like each faculty member is attached with the family of a non-teaching employee for taking care of their health and general well-being. Blood donation camps, Eye and Health Check-up Camps are organized for all employees and local community.
- 7-Days regular NSS camp & two One-Day NSS Camps are annual feature of the college.
- Benefitting and sharing common assets like Central Library, Play Grounds, Transportation, Indoor Shooting Range, Gymnasium, Auditorium, Open Air Theatre, Hostels, Astroturf, Residential Accomodation with the sister institutions in Campus II.

WEAKNESSES :

- Financial constraints due to change in grant policy by State Government.
- Limited role of our placement cell due direct recruitment by the State Government through their constituent bodies.
- Procedure for adding new courses gets delayed due to the constraints by higher bodies.

OPPORTUNITIES :

- To introduce new courses like M.A. (Education), B.Ed. (Special Education), Pre-school Teacher Education diplomas and certificate courses in Child Care, ETT.
- To add new courses, market oriented courses like IELTS, life skill development programmes.
- Organization of INSAT programmes.
- Goal directed and focused out-reach programmes for rural upliftment.
- Developing linkages with reputed public schools.
- Developing collaborations with foreign universities.
- Mobilization of financial resources through self-financed courses.
- Opening an experimental school (attached school) for innovative practices in Teaching Learning and Evaluation.

CHALLENGES:

- Being a Grant in-aid institute the college faces a threat of inadequate funding.
- Sources to generate additional finance to meet the salary of uncovered posts.

- The admission and retention crisis due to introduction of two year B.Ed and M.Ed Programme.
- Mushrooming of private sub-standard educational institutions.
- Malpractices in self-financed colleges. Self-financed colleges give admissions to non-attending students.
- Entry level knowledge and capability of admission seekers is inadequate.
- Rising cost of professional courses which curtails the access and equity to higher education.
- Unemployment/under-employment among trained graduates.
- Decreasing strength of male students in B.Ed./M.Ed

Future Plans

- Establishing Panjab University Research Centre in the college.
- Enhancing infrastructural expansion like building a new auditorium.
- Add courses like M.A. Education, B.Ed. Special education and Diploma in Elementary Education.