

# The Annual Quality Assurance Report (AQAR) of the IQAC 2015-16

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

GHG KHALSA COLLEGE OF EDUCATION

1.2 Address Line 1

GURUSAR SADHAR

Address Line 2

TEHSIL RAIKOT

City/Town

LUDHIANA

State

PUNJAB

Pin Code

141104

Institution e-mail address

ghg\_edu@yahoo.co.in

Contact Nos.

01624-275228

Name of the Head of the Institution:

Dr. Sarbjit Kaur Ranu

Tel. No. with STD Code:

01624-275228

Mobile:

9814753496

Name of the IQAC Co-ordinator:

Dr. Manu Chadha

Mobile:

9915560719

IQAC e-mail address:

iqacghgedu@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/49/A&A/59

1.5 Website address:

www.ghgcollegesadhar.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.04	2009	2009-14
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

22/07/2009

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2009-10 submitted to NAAC in Aug 2010 (DD/MM/YYYY)
- ii. AQAR 2010-11 submitted to NAAC on 17-01-2015\_ (DD/MM/YYYY)
- iii. AQAR 2011-12 submitted to NAAC on 16-01-2015 (DD/MM/YYYY)
- iv. AQAR 2012-13 submitted to NAAC on 27-12-2014 (DD/MM/YYYY)
- v. AQAR 2013-14 submitted to NAAC on 31-01-2015 (DD/MM/YYYY)
- vi. AQAR @014-15 submitted to NAAC on 28-11-2015

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

PANJAB UNIVERSITY CHANDIGARH

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input text"="" type="text" value="-----"/>		
DST Star Scheme	<input text"="" type="text" value="--"/>	DST-FIST	<input 125="" 434="" 454"="" 494="" data-label="Section-Header" text"="" type="text" value="---&lt;/input&gt;&lt;/td&gt; &lt;td&gt;&lt;/td&gt; &lt;td&gt;&lt;/td&gt; &lt;/tr&gt; &lt;/table&gt; &lt;/div&gt; &lt;div data-bbox="/> <p><b><u>2. IQAC Composition and Activities</u></b></p>

2.1 No. of Teachers	<input type="text" value="3"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>		
2.3 No. of students	<input type="text" value="10"/>		
2.4 No. of Management representatives	<input type="text" value="1"/>		
2.5 No. of Alumni	<input type="text" value="3"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>		
2.7 No. of Employers/ Industrialists	<input text"="" type="text" value="-"/>		
2.9 Total No. of members	<input type="text" value="21"/>		
2.10 No. of IQAC meetings held	<input type="text" value="04"/>		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="02"/>	Faculty <input type="text" value="15"/>
	Non-Teaching Staff & Students	<input type="text" value="08"/>	Alumni <input type="text" value="01"/>
			Others <input type="text" value="03"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

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2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Curriculum Development Workshop for two year B.Ed Programme  
B.Ed School Internship Programme

2.14 Significant Activities and contributions made by IQAC

National Seminar, Mentor System, Career Counselling, Faculty Development Programme, Medical Check-up Camps, Finishing School Programme for Students, Method Lab, Learning Gallery, Remedial Classes, National Unity Day Celebration

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Annexure Attached	<b>Annex-1</b>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

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## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	02			
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04(B.Ed.) ,04 (M.Ed.)
Trimester	--
Annual	

##### 1.3 Feedback from stakeholders\*

*(On all aspects)*

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Three days "curriculum Development workshop" was organized to develop and compile the whole syllabus of two year B.Ed syllabus of Panjab University, Chandigarh from June 04 to 06, 2015 which was based on the guidelines provided by NCTE Notification 2014 and its curriculum frame work. 22 Pedagogical subjects besides core and elective subjects were restructured, redesigned and developed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Language Lab was updated.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	09	03	--	---

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

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07
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	80	
Presented papers	05	123	
Resource Persons		05	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Method Lab, Educational Museum, Development of language skills in the language lab, Use of visualizer and interactive board in teaching learning, Online submission of assignments by the students and online feedback by the teachers**

2.7 Total No. of actual teaching days during this academic year

110+104=214

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

01
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01
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20
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.Ed.	28	14	14			100%
B.Ed.	123	31	88	4		100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **IQAC members interact / co-operate with teachers for quality enhancement.**
- **Regular feedback is taken from the teaching practice schools to evaluate the needs and demands of the present society.**
- **Central students' council is an active agency of the college.**
- **Feedback is taken from the students regarding teaching learning process.**
- **Open Forum, Staff Evaluation Reports, Staff Appraisal.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	01
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	01		01
Technical Staff	01			



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Publication of Research Journal, Morning Assembly Booklet, Two Minor Project sanctioned by UGC, Grant permission to faculty to attend Pre-Ph.D. Course, Encourage faculty to join higher studies, encourage and guide the faculty to publish research papers and articles. Publication of two books involving proceedings of Seminar papers

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	----	---	--
Outlay in Rs. Lakhs	--	---	--	---

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	02	02	---
Outlay in Rs. Lakhs	---	----	1.40 lacs	---
			1.70 lacs	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	40	30	
Non-Peer Review Journals			<b>Annex -2</b>
e-Journals	05	00	
Conference proceedings	05	80	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects(Two)	2 year	UGC	1.40 & 1.70 lac	Pending
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total (Two)	Two		3.10 lacs	

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	01	---	--
Sponsoring agencies	--	---	CDC,PU Chd	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
**Total**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	----
International	Applied	---
	Granted	---
Commercialised	Applied	----
	Granted	----

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	04	04	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

20

3.19 No. of Ph.D. awarded by faculty from the Institution

33

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Social Work in Adopted village, Youth club members participated in a rally covering the surrounding areas of the village Sudhar for the purpose of raising social awareness on social evils like Dowry system, female foeticide, environmental awareness, population education, drugs, value system, environmental problems, health etc
- Blood Donation Camp, Medical Check-up Camp, Eye Check-up Camp, Cleanliness Drive in the adjacent village, Tree Plantation, Red Ribbon Club (AIDS awareness Campaign)
- Career counselling in the neighbouring schools, National Unity Day, Mat Bhasha Diwas, Hindi diwas, Calligraphy competition, Naitik Sikhya.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 Acre			
Class rooms	16		UGC Grant College Fund	25 Lacs 20 Lacs
Laboratories	04	--		
Seminar Halls	02	---	---	---
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Fully Computerized office Installation of Management Information System for keeping students record & Digitalized Library, CCTV cameras in library, open book shelf system in library

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25345		322		25666	
Reference Books	973				990	
e-Books	65		--		65	
Journals	30		--		30	
e-Journals	06		--		06	
Digital Database	---					
CD & Video	10		--		10	
Others (specify)	28		--		28	
(Magazines & newspaper)	11		--		11	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	53 (damaged=10)	01	04	03	02	03	09	Visualizer 01 OHP 12  LCD Projectors 09  LED TVs 05  Interactive Board 02  Portable projector 01
Added	10			01				
Total	53	01	04	03	02	03	09	30

\* **Computer Lab caught fire in February 2015 and as such the number of computers has decreased.**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Faculty Development Programme, training the faculty in preparing modules for teaching and learning, cyber library established, students were taught to prepare ICT based lessons. Common assignments email was prepared by the college and as such students submitted their assignments online and feedback was also given by the teachers through discussions in class..

4.6 Amount spent on maintenance in lakhs :

i) ICT	2,84,906/-
ii) Campus Infrastructure and facilities	7,38,810/-
iii) Equipments	25,008/-
iv) Others	2,05,69,411/-
<b>Total:</b>	<b>2,18,43,195/</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

**IQAC contributes in enhancing the awareness about student support services through the following activities:**

**Finishing School Programme**

Modules covered in the Programme:

Soft Skill Development, Effective Communication Skills, Interpersonal Skills

Resume writing, appearing in Interview, Etiquettes & Manners

Continuous Comprehensive Evaluation, Body Language, Dressing Sense

**Mentor System and Morning Assembly :** With a view to render an affective level to the teacher education programme and to provide better individualized help and guidance, the college follows the mentor group system. All the 235 students of the college have been randomly divided into groups and have been assigned a mentor from the staff. The students meet their mentors periodically once a week, they are also encouraged to consult their mentors in case of any academic or personal problems. The Mentor group in charges maintain the cumulative record profile of each students of their group and monitor their progress through out the session. Each group also organizes one morning assembly which is a weekly feature of the college calendar. All the students of a group collectively organize and participate in these assemblies which are a forum to teach public speaking along with inculcating moral and religious values.

**Guru Gobind Singh Study Circle:** This wing of the college functions under the able guidance of Prof. Jasvir Kaur and engages in moral and religious pursuits throughout the session. The current session received a massive membership of nearly 86 students who also appeared in the **Naitik Sikhya Exam** conducted in the college campus in collaboration with Guru Gobind Singh Study Circle, Ludhiana on **Nov. 5, 2015**. M.Ed Student **Kamaljit Kaur (Roll No.312)** received a **Special prize** for being meritorious in this exam.

**Talent Search Programme:** An endeavor was directed towards searching, boosting and nurturing the young talent in a playful and competitive manner, a three day talent search function was organized. A wide variety of events were organized like literary, cultural, heritage, fine-arts, theatrical and musical items. A series of fine arts, cultural and academic events were held like rangoli making, clay modeling, still life, poster making, chhiku making, gudiyan patole making, pakhi making, khiddo making, mehndi, embroidery (dasuti , phulkari, bagh) tokri , nala, peerhi, ennu making etc. as on 18<sup>th</sup> & 19<sup>th</sup> of September. On the concluding day Sept 21, 2015, the colorful bonanza of cultural items consisting of geet/gazal , folk songs, group singing, kali/kavishri etc was presented by the students of B.Ed & M.Ed.

**Demonstration to students for Extinguishing Fire:** Students, faculty members and non-teaching staff were familiarized with the working of fire extinguishers on August 11, 2015.. Live demonstration was given regarding proper operation and use of fire extinguishers, in which students were also engaged.

**N.S.S. 7 DAYS Day Camp:** N.S.S. units organized a seven days N.S.S. Camp from December 31, 2015 to January 6, 2016 under the supervision of the Programme Officers Prof. Rachhpal Singh and Prof. Jasvir Kaur. A total number of 82 volunteers (25 boys, 48 girls and 09 Non-student) participated in this camp. All the volunteers worked for these seven days with appreciable dedication and high motivation.

5.2 Efforts made by the institution for tracking the progression

**. Financial help/ scholarships**

- The College being a non-profit based institution, the welfare of students is given the foremost importance. The college provides financial assistance to the needy students so that they are able to complete their course and dropouts due to non payment of fees is considerably reduced. This year too the Students Financial Aid Committee approved scholarships to needy students. Besides **State Merit Scholarship/Post-Matric Scholarships/scholarships for Minorities**, the students were provided financial aid from the **Students Aid Fund of the College and from Alumni Association fund** during the current session. A total of **Rs 71000/-** was disbursed among 19 needy students. Apart from this **Late Sardarni Tarsaimjit Kaur Memorial Scholarship** of Rs. 1000/- per month was given to a deserving student of B.Ed., drawn out of Principal's Sumptuary Allowance

The institution has a **placement cell** of its own. Over the years the college has helped scores of its students in finding better job opportunities and better enterprises to work in. Our Placement Cell encourages outgoing students to visualize their talents and nurture them more.

Programme has been incorporated in the college curriculum which was designed by the faculty to transform the personalities and boost confidence among the M Ed. & B.Ed, students. The programme endeavored to bring attitudinal changes and transformation in the future teachers. The modules covered in the programme:

- Effective Communication Skills
- Interpersonal Skills
- Resume writing
- Appearing in Interview
- Etiquettes & Manners
- Continuous Comprehensive Evaluation
- Body Language
- Dressing Sense

5.3 (a) Total Number of students 123(UG) + 28(PG)

(b) No. of students outside the state 

05
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(c) No. of international students 

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No	%
42	27.81

No	%



Men

109 | 72.19 |

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
128	76	--	27	02	233	65	66	--	20	--	151

Demand ratio 1:1

Dropout %: 0%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institution facilitates student progression to higher level of education or towards employment through the proper placements in all the fields so that the students get the job as well as the chance of higher education. The College from time to time makes arrangement for various guest lectures. Eminent personalities from diverse field of education are invited to interact with the students. This step of the college has facilitated the students in earning better job opportunities. Even the personality of the students enhances after working and also provide for a secure future. Personality development programmes are also available for the students.

Free and compulsory UGC and Teacher Eligibility Test classes are held twice a week. Coaching for UGC and TET is given to the students by the faculty

No. of students beneficiaries

151

## 5.5 No. of students qualified in these examinations

NET	30	SET/SLET	--	GATE	--	CAT	---
IAS/IPS etc	--	State PSC	--	UPSC	---	Others	25

## 5.6 Details of student counselling and career guidance

The college has a career counseling and guidance cell. This important cell of the college provides vocational and occupational guidance to the students. Dr. Manu Chadha is incharge of this cell. This year, M.Ed students along with incharge gave the lecture on career and guidance services in 5 schools.

The counseling cell makes adequate arrangement for the guidance of the students during the time of the admissions. The choice of the career and the doubts of the students are listened to very carefully and the solutions to the problems are provided.

The students who need psychological counseling or any type of social counseling are also attended to very carefully.

The students during the course of their studies in the college come across various issues.

The College provides them personal counseling. They can share their problems with the teachers. The teacher concerned is very supportive in guiding them to overcome their problems. They are inspired to become better human beings.

No. of students benefitted

151

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

Since M.Ed & B.Ed is a two year programme and the academic session is going to end in 2016-17.

### 5.8 Details of gender sensitization programmes

Center for Women's welfare sensitizes the students to develop a healthy relationship with the opposite gender. This cell creates an awareness of the socio cultural, political and biological complexities of the issue. It enhances the understanding of the other gender. **Women Grievance Cell** of the college provides counselling related to personal and social issues of female students.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

34

National level

International level

No. of students participated in cultural events

State/ University level

100

National level

10

International level

--

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

13

National level

--

International level

--

Cultural: State/ University level

31

National level

--

International level

--

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	46000/-
Financial support from government	88	641119/-
Financial support from other sources: Alumni Association	08	25,000/-
Scholarship Scheme for differently abled students by NHFD	--	--
P.U. Means cum merit scholarship	21	168000/-
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Remedial Classes, Mentor-Mentee Interaction

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

#### **Vision**

The college envisages to produce quality teachers and to serve as a podium for establishing a society based on ethics and excellence by providing a variety of activities to shape the personality of each trainee who will positively contribute to the “World of learning” with their selfless service & devotion to the profession. Qualitative teacher education to meet the ever impinging demands of ‘knowledge society’, to contribute towards ‘knowledge economy’, preparing teachers who are ‘reflective’ and ‘affective’ practitioners equipped with IT tools, fit to economically survive in the globalized & competitive – ‘educational world’ at the local, regional, national and international levels.

#### **Mission**

G.H.G. Khalsa College of Education, Gurusar Sadhar being a ‘not-for-profit’ organization, marches with a mission statement of “Mann Neeva, Mat Uchhi” (Humility of mind, Mellowness of thoughts), working for rural upliftment, up-keeping national and global standards, providing dynamic and competent secondary school teachers as well as teacher educators abreast with Indian ethos, modern educational technologies, imbued with ‘die- hard’ spirit of selfless service to the cause of education, to establish a learned society equipped to meet all exigencies of human development.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Principal is the member of Board of Studies. Senior faculty members participate in curriculum development workshops. The college hosted the curriculum development workshop for the two year B.Ed. programme. Principal of the college is the convener of the curriculum framed for two year B.Ed. programme.

#### 6.3.2 Teaching and Learning

The institution has framed for itself various strategies which enhance the quality improvement. The rules and regulations set by the affiliating University and the State Government are strictly followed for students' admission. Apart from the lecture method of teaching, group discussion, field studies, debates, tutorials, seminars, etc. are adopted for proper understanding of the subjects.

The college has well experienced faculty members. The faculty members of various departments participate actively in academic programmes. The library staff is well qualified and their services and experience is used in updating library for the optimum use of the students. The evaluation methods are communicated to the students by the teachers in the class rooms and also displayed on the notice board of the college.

The teachers are given full permission to enrich their knowledge through Seminars, Refresher Courses and Orientation Courses etc. Self- appraisal Performas to evaluate the performance of faculty, is collected and shortcomings are rectified. The college encourages the teachers to participate in self enriching courses whenever different institutions organize them. Besides, teaching material is collected through internet.

#### 6.3.3 Examination and Evaluation

Panjab University conducts the examination and declares the results. The Institution is affiliated to Panjab University. Internal evaluation is done by conducting house exams, assignments, formative assessments, viva voce, projects, seminars and online submission of assignments.

#### 6.3.4 Research and Development

Research and Teaching mesh together seamlessly - one is incomplete without the other. Keeping this in mind research activities are given due importance in our college. Majority of our staff members are guiding research work at Doctorate and Post graduate level and are engrossed in academic activities of high esteem.

The college has an active research cell. It has its own biannual research journal with an ISBN No. The faculty is very much aware of the growing importance of the research based education. The college encourages the teachers for research work. The college is already having seven Ph.Ds and Many teachers of the college are engaged in active research work six teachers are pursuing their doctoral thesis.

Students teachers are provided with money and time from the college for extension activities. T.A./D.A. is given to the students and teachers for attending seminars and conferences.

Keeping in view of new norms of NCTE, a **panel discussion cum seminar** was held in the college to discuss the **two year B.Ed programme**. Proceedings of the discussion was published in in book form(2 Books)

#### 6.3.5 Library,ICT and physical infrastructure/instrumentation

A well furnished and equipped **computer lab** with **53 computers**. Whole campus of the college has **wi-fi** facilities, in addition the college has **5 broad band connections, Laptops, Smart Interactive board, Visualiser, 9 LCD projectors, 12 Overhead projectors, 5 LCD TV, 3 Photostat, 3 Printers, Fax Machine, Samsung 8”Tablet, portable projector** etc.

**Psychology and Guidance Laboratory** has nearly 100 Psychological tests. The college also has a fully functional **IQAC Cell, Placement Cell, Method Lab, Smart Classroom with Learning Gallery, Math Lab, Sports room with Gymnasium and a Research Cell**. Separate hostels have been provided for boys and girls with all amenities like coolers, geysers, LCD TV and computers with Internet facility. The open space of the campus now has Interlocked tiles besides extended parking area.

Numerous books are added to the **college library** stock every year, this year the Library Committee purchased books and journals worth Rs 1,41,289. At present the college library has :

- 25, 666Books (including text - books) with computerized catalogue.
- 30 Educational Journals
- 28 Prescribed Magazines
- 396 Referred/Research Journals/Dissertations/Back Volumes
- 65 e-books on various subjects/topics.
- Six international on-line e-journals besides membership of British Library.
- Book Bank facility (free books issued to students for the whole session)
- Seven P.Cs. with internet in the cyber Library.
- Photostat machine for student's use.
- 11 daily newspapers in English, Hindi, Punjabi are available
- The library has two reading rooms, one research section, one Reference section, administrative and technical section, etc.

The college has also installed **CCTV** cameras spread over the college campus and separate CCTV in the library for administrative supervision.

### 6.3.6 Human Resource Management

In the institution, the process of assessing adequate human power requirements, staff recruiting, monitoring and planning professional development programmes for personnel development and seeking appropriate feedback responses is very good. There are many staff welfare schemes like group insurance. Faculty Development Programme takes place periodically. The institution recruits faculty members and staff based on the guidelines provided by Panjab University/NCTE. Effective system of appraisal of performance of teachers is there.

### 6.3.7 Faculty and Staff recruitment

Six faculty members are recruited on regular basis by the college management. The efforts made by the institution to enhance the professional development of its teaching and non-teaching staff are:

- Eligible faculty members are permitted to attend Refresher courses and Orientation courses.
- Faculty members are given training in use of ICT, MS skills, email, working of language lab and presentation skills.
- Faculty members are allowed to attend workshops, seminars and
- Conferences for professional development.
- Non-teaching staff are given training in use of office automation.

The College is committed to faculty welfare and it offers a platform for the talented

### 6.3.8 Industry Interaction / Collaboration

Collaboration with various Govt and public schools for conducting teaching practice. The faculty and the M.Ed. students render career counselling services to Sen Sec Schools of neighbouring areas. This year career counselling services were rendered to students of 05 schools by our M.Ed students and incharge.

### 6.3.9 Admission of Students

Admission of students is done through centralised admission policy by the State Govt/University.

### 6.4 Welfare schemes for

Teaching	yes
Non teaching	yes
Students	yes

**The following are the main welfare measures that our institution has provided:**

1. Group insurance
2. Annual Increment and arrears to the staff.
3. Maternity leave facilities
4. T.A., D.A. for attending seminars & workshops
5. Provident fund facility for staff
6. Mentor System for Class IV employees

6.5 Total corpus fund generated

2,10,75,241/-

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG Audit Chd	Yes	Marwaha & Assoc CA
Administrative	Yes	AG Audit Chd	Yes	Marwaha & Assoc CA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Panjab University conducts the examination and declares the results. The Institution is affiliated to Panjab University. Internal evaluation is done at the college level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

Financial Aid, Feedback and guidance

6.12 Activities and support from the Parent – Teacher Association

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#### 6.13 Development programmes for support staff

Mentor System, family Quarters, medical insurance, uniforms class IV employees, Provident fund scheme, arrears.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The college campus is totally eco-friendly. For this the management, the head of the institution and the whole staff is committed. The institution has taken several steps/initiatives to make the campus ecofriendly:  
Solar Lights and Solar Geysers have been installed in the college campus. Tree plantation, installation of CFL in the classrooms

### Criterion – VII

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

###### **Academic Convocations:**

The institution has introduced many new innovative practices to help the students in their pursuit of attaining quality education. The college has introduced remedial Classes for the students. This has helped them to improve their learning abilities. The College has also started a new innovative technique to help the students revise their syllabi. The teachers introduced the skill of drafting question banks. These questions are framed on the basis of the questions being framed in the last examinations.

###### **Digitalization of office and Library:**

The College administrative block has been fully computerized. The administrative staff has been given formal training to understand the technicalities pertaining to working on the technology.

The college has made the library fully computerized. The students are having their web browsing space in the library. The total working in the library is now on the computers.

###### **Faculty Feedback:**

Students give the feedback about the teachers at the end of each session.

Students are expected to do so for all the teachers concerned with their class. Besides, informal interaction between the students and the Mentor/Principal about issues pertaining to teaching quality is also encouraged. Teachers are counselled by the principal regarding measures to improve subject understanding and/or teaching skills.



7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

An **Academic calendar** is prepared in the beginning of the session. Various programmes and activities to be carried out throughout the session are put forth.

In the **Faculty Development Programme** the teachers carry out annual planning of their subjects. Where more than one teacher takes a particular subject unit planning is carried out. The teachers are informed to write work diary and teaching plans. Demonstration of Micro and Macro lessons.

**Faculty members** are given training in use of ICT, MS skills, email, working of language lab and presentation skills.

**Formation of** Central Student Council and other societies like Red Ribbon Club, Madam Marie Curie Science Society, Ramanujan Maths Club, Social Vision Club, Punjabi Sahit Sabha, Hindi Sahit Sabha, Blue Bells Society, etc.. These societies plan and organize their activities round the session.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Annex 3**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

**Energy Conservation:-** Solars Lights and Solar Geysers have been installed in the college campus. Installation of CFL in the classrooms

**Afforestation:-** Tree plantation in campus and surrounding areas.

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Annex 4**

## 8. Plans of institution for next year

- Re-accreditation by NAAC
- Organise International Level Seminar/Conference/Workshop.
- Promote research culture: Minor/Major Research Projects.
- Renovation and repairs of the computer lab in the college which was damaged in fire accident
- Construct Auditorium.
- Establishing Panjab University Research Centre in the college.
- Enhancing infrastructural expansion like building a new auditorium.

Name *Dr. Manu Chadha*

Name *Dr. Sarbjit Kaur*

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
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## Annexure I

### Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

- UPE - University with Potential Excellence
- UPSC - Union Public Service Commission

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## ANNEX – 1

### 2.15 QUALITY BENCHMARKS OF THE INSTITUTION

#### University RESULTS

The college students have always been meritorious in Panjab University Annual Examinations. The conscientious efforts of the students, the expertise of the faculty and Principal and dedication of Management to the cause of rural education was reflected in the excellent results.

#### Panjab University B.Ed. Results Session 2014-15

In the Panjab University B.Ed. examinations session 2014-15, 198 students appeared for the final B.Ed. exams. 142 students scored 70 and above percentage of marks. 8 students scored 80 percent and above.

The top three scorers of the college were:

Name	University Roll No.	College Position	Marks (%)
Pinki Bagga	14064698	First	84.63%
Sukhraj Kaur	14064751	Second	81.54%
Vini Bhalla	14064759	Third	81.09%

#### Panjab University M.Ed. Results Session 2014-15

The Panjab University M.Ed. result was also outstanding, out of 35 students who appeared for the final M.Ed. exams, 31 students scored 70 and above percentage of marks.

The top three scorers of the college were:

Name	University Roll No	College Position	Marks (%)
Navdeep Kaur	37344	First	81.25 %
Gundeep Kaur	37326	Second	80.5 %
Khushwinder Kaur and Seema Gulati	37338 37353	Third	79.4 %

### **Inauguration of the Session**

The new session (2015-16) of B.Ed. Class was inaugurated on August 10, 2015. Dr. H.S. Brar, extended a warm welcome to the new entrants. He then formally introduced all the staff members to the students. He presented a brief historical background of the college and highlighted the major milestones achieved by this esteemed institution.

Dr. Sarbjit Kaur Ranu, Dr. Manu Chadha and Dr. Pargat Singh acquainted the students with the rules and regulations to be followed during the session. They also gave a brief orientation about the B.Ed. curriculum.

### **Visit to Historical Gurudwara**

A visit to the Historical Gurudwara Chevin Patshahi on Aug 26, 2015 was arranged to seek the blessings of Almighty, which is a holy tradition of the college before commencing the new session. All the new inmates and members of the faculty paid their obeisance and a short religious ceremony was performed after which Guru Ka Langar was organised.

### **Hosting of Panjab University Youth and Heritage Festival (Ludhiana Zone B) Oct 31-Nov 2, 2015**

The College hosted 57th Zonal Youth and Heritage Festival of Zone-B from 31<sup>st</sup> October, 2015 to November 2, 2015.

On the first day of the festival S. Ajit Singh Pannu (I.A.S) Divisional Commissioner, Patiala was the revered chief Guest, S. Navraj Singh Brar was the Guest of Honour, Dr. Nirmal Jaura Director Youth Welfare Panjab University also chaired the various sessions of the function.

Participants flaunted their talent in the items such as Shabad/bhajan, group song, classical vocal, geet/gazal, percussion/non percussion, folk instruments, classical dance, group dance, folk dance, quiz, creative writing. On November 1, 2015 S. Parupkar Singh Ghuman, Vice Chairman Bar Council of Punjab and Haryana High Court was the Chief Guest. Eminent dignitaries Dr. Karamjit Singh, Director Academic Staff College P.U. Chd., Dr. Naval Kishore Dean, College Development Council, PU Chandigarh. And S. Gurjit Singh Romana, SP(Retd.) also decorated the event. On this day items like mime, skit, mimicry, drama, histrionics, bhand, poetical recitation, on the spot painting, debate, elocution, rangoli, collage making, clay modelling, photography, still life, installation, cartooning, poster making received a massive response.

On November 2, 2015 S. Sandhoora Singh, Tehsildar Raikot was the Guest of Honour and items like ladies traditional songs, vaar, kavishri, kali, giddha, phulkari/bhag, dasuti/cross stitch, guddianpatole, paranda, chhikku, naala, tokri, eenu, khiddo, mitti de khidaune, pakhi, peerhi, mehndi, knitting, rassavatna, heritage quiz revived an aura of the magnificent but gradually extincting Heritage of Punjab.

S.Manjit Singh, President, S. Hardyal Singh Gill, Vice President. Secretary Dr. S.S Thind, Director Dr. Varinder Kaur Thind, Members of management Dr. H.S. Brar Principal and the Convener of the function were graciously present throughout the festival to ensure its smooth conduct. Their encouragement and motivation led to the successful conclusion of this three days festival.

The college students won 30 prizes in this mega event which included 11 first, 9 second and 10 third prizes. The list is as under:

Sr. no	Event	position	Group/indl.	Name
1	Geet/ghazal	First	Individual	Rajnish Kaur
2	Folk instrument	First	Individual	Satnam ingh
3	Folk dance	First	Individual	Jaswinder Singh
4	Quiz	First	Group	-----
5	Bhangra	First	Group	-----
6	mime	First	Group	-----
7	Skit	First	Group	-----
8	Histrionics	First	Individual	Mandeep Singh
9	Crochet work	First	Individual	Manpreet Kaur
10	Rassa vatna	First	Individual	Mandeep Singh
11	Kali	First	Individual	Amrinder Kaur
12	Group Shabad	Second	Group	-----
13	Folk song	Second	Individual	Jaswinder Singh
14	Folk dance	Second	Group	-----
15	Drama	Second	Group	-----
16	Drama	Second	Individual	Sandeep Kaur

17	Bhand	Second	Group	-----
18	Bhand	Second	Individual	Satnam Singh
19	Vaar	Second	Individual	Amandeep Kaur
20	Kali	Second	Group	-----
21	Group Shabad	Third	Individual	Jaswinder Singh
22	Group song	Third	Individual	Simran
23	Group song	Third	Group	-----
24	Skit	Third	Individual	Baljeet Singh
25	Mimicry	Third	Group	-----
26	Drama	Third	Individual	Sahil Sharma
27	Debate	Third	Individual	Mandeep Kaur
28	Clay modeling	Third	Individual	Ramanjit Kaur
29	Gidha	Third	Individual	Karamjit Kaur
30	Gidha	Third	Group	-----

Malwai Giddha team bags laurels in Punjab State Inter-University Heritage Youth Festival. The Malwai Giddha Team of G.H.G. Khalsa College of Education, Gurusar Sadhar repeated the history once again and made the institution and Panjab University proud by their dazzling performance and bagging the second position in the Panjab State Inter University Heritage Youth Festival for the second consecutive year. The mega event was organised by Punjab Kala Parishad, Chandigarh at Baba Banda Singh Bahadur Engineering Institute on January 21, 2016. All the universities of Punjab participated in this festival. The Malwai Giddha team of the college under the able guidance of Prof. Rachhpal Singh represented Panjab University in the category of Folk Dances and brought laurels. The team also got University Colour from Vice Chancellor of P.U. Chandigarh for the year 2015-16.

## Central Students' Council

The democratic set up of college administration and functioning is reflected through the due representation given to students through election of Central Student Council. The members of this Council are chosen from the five houses, they participate in all the meetings of Central Students' Council which are periodically organized in the Principal's office. These members are responsible for smooth conduct of College activities like discipline, cultural, sports, academic, extension etc. Thus the council serves the purpose of training the students in self discipline and assuming responsibility of actions. They also help to voice the problems of students in a right manner before the administration and in working out plausible solutions. The following students were selected as the members of Central Students' Council of the college for the session 2014-15.

<u>Name of Class</u>	<u>House</u>	<u>Section</u>		<u>Name of Student</u>	<u>Class Roll No</u>
M.Ed	Harmony	-	•	Kamaljit Kaur	512
		-	•	Satnam Singh	521
B.Ed	Hope	A	•	Baby	160
			•	Harjinder Singh	13
B.Ed	Peace	B	•	Neha	179
			•	Gurwinder Singh	05
B.Ed	Joy	C	•	Amritpal Kaur Sidhu	09
			•	Prabhjot Singh	108



Staff Advisors for the above council are as follows :-

<u>Name of Class</u>	<u>House</u>	<u>Section</u>	<u>Advisors</u>
M.Ed	Harmony	-	Dr. Sarbjit kaur Prof. Rachpal Singh
B.Ed	Hope	A	Prof Jasvir Kaur Prof. Sukhjtpal Kaur
B.Ed	Peace	B	Dr. Guneet Toor Brar Prof. Rupinderjit Kaur
B.Ed	Joy	C	Dr. Ramandeep Kaur Prof. Harpreet Singh

### **Clubs And Societies**

Multifarious pedagogical and co-curricular activities are organized by various clubs and societies of the college. Students become members of these clubs and societies according to their interest and area of specialization. At present, there are 12 clubs and societies functioning in the college and they organize various activities throughout the session:

1. Social Vision Club (For students of social Sciences, Geog., Eco., Hist.)
2. Madam Marie Curie Science Club
3. Sports Club
4. Red Ribbon Club (HIV/ AIDS Awareness)
5. Hindi Sahitya Sabha
6. Fine Arts Society
7. Cultural Society
8. Bluebells English Literary Society
9. National Service Scheme.
10. Guru Gobind Singh Study Circle
11. Ramanujan Mathematical Society
12. Punjabi Sahit Sabha
13. Youth Club

## **Pedagogical and Co-Curricular Activities**

- **Mentor System and Morning Assembly** : With a view to render an affective level to the teacher education programme and to provide better individualized help and guidance, the college follows the mentor group system. All the 235 students of the college have been randomly divided into groups and have been assigned a mentor from the staff. The students meet their mentors periodically once a week, they are also encouraged to consult their mentors in case of any academic or personal problems. The Mentor group in charges maintain the cumulative record profile of each students of their group and monitor their progress through out the session. Each group also organizes one morning assembly which is a weekly feature of the college calendar. All the students of a group collectively organize and participate in these assemblies which are a forum to teach public speaking along with inculcating moral and religious values.
- **Guru Gobind Singh Study Circle**: This wing of the college functions under the able guidance of Prof. Jasvir Kaur and engages in moral and religious pursuits throughout the session. The current session received a massive membership of nearly 86 students who also appeared in the Naitik Sikhya Exam conducted in the college campus in collaboration with Guru Gobind Singh Study Circle, Ludhiana on Nov. 5, 2015. M.Ed Student Kamaljit Kaur(Roll No.312) received a Special prize for being meritorious in this exam.
- **Teachers' Day Celebration**: A cultural function was organized at G.H.G Khalsa College of Education, Gurusar Sadhar on 4<sup>th</sup> September, 2015 as a mark of tribute made by teachers to the society. Under the guidance of Dr. Pargat Singh Garcha & Dr. Guneet Toor, students of B.Ed & M.Ed showcased their talent through different items like singing, dancing, poem recitation, speech, acting and many more.
- **Talent Search Programme**: An endeavor was directed towards searching, boosting and nurturing the young talent in a playful and competitive manner, a three day talent search function was organized at G.H.G Khalsa College of Education, Gurusar Sadhar on September 18, 19 and 21, 2015. A wide variety of events were organized like literary, cultural, heritage, fine-arts, theatrical and musical items. A series of fine arts, cultural and academic events were held like rangoli making, clay modeling, still life, poster making, chhiku making, gudiyan patole making, pakhi making, khiddo making, mehndi, embroidery (dasuti , phulkari, bagh) tokri , nala, peerhi, ennu making etc. as on 18<sup>th</sup>& 19<sup>th</sup> of September. On the concluding day Sept 21,2015, the colorful bonanza of cultural items consisting of geet/gazal , folk songs, group singing, kali/kavishri etc was presented

by the students of B.Ed & M.Ed. Students participated whole heartedly in the events like debate, elocution, poem recitation, quiz, skit etc. showcasing their unmatched talent.

Giddha, bhangra, malwai giddha became rhythmic treats for the spectators. A live coverage of the function was taken by T.V. channel Punjab Plus.

- **Hindi Diwas' Celebrations:** On 15<sup>th</sup> September, 2015 to acknowledge the immense contribution of our National Language Hindi in Indian literature and history, The Hindi Sahit Sabha under the able supervision of Prof. Sukhjital Kaur celebrated 'Hindi Diwas' with great zeal and gaiety. This function was organized in the memory of Sh. Ravi Shankar Upadhyaya. Dr. Rajinder Singh Sahil Asst. Prof. of Hindi, was the chief guest of the occasion and was greeted with a bouquet of flowers.
- **Pre-internship Programme:** All the B.Ed students attended the Pre-Internship Programme (Field based Engagement) on November 6 and 7, 2015. As per the new two year Programme of B.Ed the students made observations of real classroom situations, school environment, constructed timetable of the practicing school, reported about the philosophy and aims of a school, organization and management of the school, mid day meal scheme, school records and registers, prepared feedback, suggestions, context analysis and reflection, school syllabus, analysed a textbook, made a project on language environment of school and conducted a local level survey on critical analysis of Sarva Shiksha Abhiyan/Rashtriya Madhyamik Siksha Abhiyan (RMSA)/Mid-day meal scheme.
- **Demonstration to students for Extinguishing Fire:** Students, faculty members and non-teaching staff were familiarized with the working of fire extinguishers on August 11, 2015 under the guidance of Principal Dr. H.S. Brar. Live demonstration was given regarding proper operation and use of fire extinguishers, in which students were also engaged.
- **Remedial Classes** were organized for weak students on the basis of results of house examinations. Personal help and assistance was given to students and special classes were organized to remove their learning difficulties.
- **Blue Bells English Society** under the supervision of Dr. Sarbjit Kaur and Prof. Rajdeep kaur organized a talk on "Role of Mass media in Education and Society". Media personnels and journalist from leading news papers like Punjabi Tribune, Ajit, Dainik Jagran and Spokesman were invited to present their views. The Principal and the society members honored the journalists for their contribution in this field.
- **N.S.S. 7 DAYS Day Camp:** N.S.S. units of G.H.G. Khalsa College of Education, Gurusar Sudhar organized a seven days N.S.S. Camp from December 31, 2015 to January 6, 2016 under the supervision of the Programme Officers Prof. Rachhpal Singh and Prof. Jasvir Kaur.

A total number of 82 volunteers (25 boys, 48 girls and 09 Non-student) participated in this camp. All the volunteers worked for these seven days with appreciable dedication and high motivation.

- **Formation of Youth Club:** The greatest wealth and strength of any nation is its youth. The future of a nation lies in the hands of its posterity. The quality of its youth determines the kind of future, the nation will have. Therefore, if we want to ensure a bright future for our country, we first need to strengthen and empower our youth. Keeping this view in mind the college formed a youth club comprising of three faculty members viz Prof. Rachhpal Singh(coordinator), Dr. Pargat Singh Garcha and Dr. Ramandeep kaur Sidhu along with student volunteers.
- **Poster Making Competition:** A Poster Making Competition was organized on January 5, 2016 by the youth club of the college under the guidance of Prof. Rachhpal Singh, Dr, Pargat Singh Garcha Dr. Ramandeep Kaur Sidhu. Charts, colors, brush and other supporting material was provided to the students. Youth club members wrote catchy slogans and painted beautiful posters on the various social issues like Dowry system, female feticide, environmental awareness, population education, drugs, value system, environmental problems etc., out of which the best three posters were selected and the students were given token of appreciation.
  - **SardarBakhtawar Singh Gill Memorial Day:** In the fond memory of S. Bakhtawar Singh Gill, the founder President of G.H.G. Khalsa Institutes, an Intercollege Shabad Gayan competition was organized by the college in collaboration with its sister institutes viz G.H.G. Khalsa College and College of Pharmacy , Gurusar Sadhar on February 25, 2016. 11 teams from different colleges participated in this competition.
  - **Blood Donation Camp:** On the same day, a blood donation camp facilitated by Fortis Hospital Ludhiana was organized in G.H.G. Khalsa College campus. The Chief Guest Gyani Jaswant Singh Parawana inaugurated the camp along with Ms. Paramjeet Kaur, Principal Government School for Blind students and Braille Bhawan, Ludhiana The main motive of the camp was to instill in the pupil teachers an attitude of social service 10 students of the college voluntarily donated blood in this camp.
  - **Free Medical checkup camp:** On the same day, a large scale free medical checkup camp was organised for all the students, faculty members and the nearby villagers. The college provided free transportation facility to the villagers to help them avail the services of this free medical camp. A team of doctors from Dayanand Medical College and hospital, Ludhiana, provided free consultation and medicines in the fields of general medicine, orthopaedics, gynecology, skin, eye to the patients during the camp.

- **Republic Day Celebrations:** G.H.G.Khalsa College of Education, Gurusar Sadhar celebrated the Republic Day of India on January 26, 2016 in the college. Social Vision Club of the college organized the function under the supervision of teacher incharges Prof. Jasleen Kaur, Prof. Jasvir Kaur, Dr. Pargat Singh, Prof. Gurmeet Singh, Prof. Harpreet Singh and Prof. Vishavpreet Kaur. Dr. S.S. Deol, Principal, G.H.G. Khalsa College, Gurusar Sadhar, Ludhiana was the Chief Guest for the occasion. The flag hoisting ceremony was performed by the Chief Guest accompanied by Dr. H.S. Brar, teacher incharges of social vision club. Student President and Vice President of the club facilitated the ceremony. The Flag hoisting ceremony was followed by command, oath taking ceremony, patriotic speeches, Poems, melodious songs, Group Song and Group dance enhanced the patriotic fervor in the college.
- **Maat Bhasha Diwas:** On March 5, 2016 “Maat Bhasha Divas” was organized by Punjabi Sahit Sabha at G.H.G. Khalsa College of Education, Gurusar Sadhar. Prof. Rupinderjit Kaur and Prof. Vishavpreet Kaur helped the sabha members in the orchestration of the diwas. A wide range of cultural activities were presented. A heritage quiz organized during the event received a lot of applause from the staff and the students.

#### **Extension Lectures**

- Colonel (retd.) Gursewak Singh delivered a lecture on the topic ‘Stress Management and Personality Development’ on August 12, 2015.
- Brig. M.S. Gujral (retd.) CEO and Dr. Sahil Goel (Senior Ophthalmologist) of Sankara Eye Hospital delivered a lecture on eye care on Sep 17, 2015, this was followed by free medical eye check-up by the team of eye specialists from Sankara Hospital.
- Prof. Jagdev Singh, Ex. Senior Scientist from Dept. of Atomic Energy, Kolkata
- Dr. Swaranjit Singh Deol, Principal G.H.G Khalsa College, Gurusar Sadhar acted as the resource person for an extension lecture on “HIV- AIDS Awareness” organized by Red Ribbon Club of the college on January 29, 2016.
- Mr. Ramparsad and Mr. Shamsheer Singh Noorpuri of the Rationalist society of India delivered an Extension Lecture on social issues like superstitions and their ill effects on the society to help inculcate scientific temper in the students.
- Dr. Jagjeet Singh Brar, Former Principal Akal College of Education, Mastuana Sahib Sangrur was the resource person for an extension lecture on the topic of “Values Among Youth” in collaboration with Youth Welfare Club.
- Dr. Faqir Chand Shukla Retd. Prof. of Food Technology, P.A.U. Ludhiana deliberated on the topic “Diet For Good Health” on February 10, 2016

- Mr. Davinder Singh Lotey, Director Youth Welfare, Ludhiana spoke to the B.Ed and M.Ed students about “Social Evils” on February 10, 2016.
- Mr. Ashok Singla from Birla Sunlife explained about “Mutual Funds” on February 13, 2016

### Accolades In Sports

The current session was again an eventful one for the sports wing of the college. Regular coaching sessions provided by Prof. Gurmeet Singh during and after college hours helped the athletes and players to hone and sharpen their skills which they displayed on the Panjab University Grounds.

Panjab University Annual Athletic Championship Evening and Education Colleges Nov. 27 & 28, 2015

Name of the participant	Roll No.	Event	Position/medal
Rajan Puri	33	200mtrs	Gold
Rajan Puri	33	200mtrs	Silver

Panjab University Annual Sports Championship Evening and Education Colleges:Session 2015-16

The College Sports Team (Boys) won:-

1. Runner’s Up Trophy in Football

Team players

Satnam Singh	Beant Singh	Abhikaran Singh	Gurwinder Singh
Gurharman Singh	Harmanjot Singh	Rajan Puri	Manpreet Singh
Mandeep Singh	Gagandeep Singh	Arjinderpreet Singh	Gurjant Singh
Kamaljeet Singh	Simranjit Singh	Ramandeep Singh	
Sukhchen Singh	Anmol Singh	Kulwinder Singh	

## Runner's up trophy in Kabaddi

Team players

Satnam Singh	Beant Singh	Abhikaran Singh
Gurjant Singh	Harmanjot Singh	Rajan Puri
Mandeep Singh	Mandeep Singh	Arjinderpreet Singh
Anmol Singh	Simranjit Singh	Ramandeep Singh
Sukhchen Singh		

### 2. Bronze Medal in Volley Ball

Team Players

Satnam Singh	Gurharman Singh	Simranjeet Singh
Harmanjot Singh	Rajan Puri	Beant Singh
Gurjant Singh	Abhikaran Singh	Arjinderpreet Singh
Mandeep Singh	Ramandeep Singh	

### 3. Bronze Medal in Badminton

Team Players

Satnam Singh	Harjinder Singh	Gurharman Singh	Beant Singh
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## 65th Annual Athletic Meet

65<sup>th</sup> Annual Athletic Meet was organized at GHG Khalsa College, Gurusar Sadhar on 27<sup>th</sup> February, 2016 . Sardar Rupinder Singh, Deputy Director, Sports, Govt. of Punjab graced the athletic meet with his presence. The declaration of the opening of the athletic meet was done by the Chief Guest which was followed by the flag hoisting ceremony performed by the Chief Guest along S. Manjeet Singh Gill President of the Governing Council, This was followed by a march past in which students from all the three colleges of G.H.G. Khalsa Colleges (Degree, Pharmacy and B.Ed), Gurusar Sadhar, Ludhiana participated.

An outstanding cyclist, Avtar Singh , took oath on behalf of the other participating athletes. Dr. Swaranjeet Singh Deol, Principal, GHG Khalsa College presented an annual report of the three colleges highlighting the significant achievements of the sports departments. A

series of events were organized which included races, long jump, high jump, potato spoon race, three-legged race, sack race, tug of war, etc. in which students participated with zeal and high spirit of sportsmanship. All the winners were honoured with medals for their outstanding performance by the Chief Guest, S. Rupinder Singh, members of the Governing Council, President, S. Manjeet Singh Gill, Director Development, Dr. Varinder Kaur Thind, Principal, Dr. Swaranjeet Singh Deol, Principal, Dr. Satwinder Kaur, Officiating Principal, Dr. Sarbjeet Kaur Ranu, S. Tejinder Singh, Prof. Gurpreet Singh, Prof. Kiranjit Kaur, S. Jaswant Singh, S. Pyara Singh Natt, S. Narinderpal Singh Gop, Shri Suresh Goyal, S. Jarnail Singh Gill, Prof. Hardayal Singh Deol, S. Ranjit Singh Gill. Malwai Giddha of B.Ed College and Bhangra of Degree College were the crowd pullers of the day.

- Trophy for the Overall Best House in Sports was bagged by the Peace and Joy House.
- Trophy for Best March Past was won by Hope House.
- Students of Peace won the Tug Of war (girls) and Hope and Peace House won the tug of war (boys).
- Abhikaran Singh of Joy House was declared as the Best Athlete among boys.
- Blessy Bhatti of Joy House was declared Best Athlete among girls.

### **Curriculum Development Workshop for two year B.Ed Programme**

Three days "curriculum Development workshop" was organized by GHG Khalsa College of Education, Gurusar Sadhar, Ludhiana to develop and compile the whole syllabus of two year B.Ed syllabus of Panjab University, Chandigarh from June 04 to 06, 2015 which was based on the guidelines provided by NCTE Notification 2014 and its curriculum frame work. 22 Pedagogical subjects besides core and elective subjects were restructured, redesigned and developed. Rules & Regulations were also finalised. Dr. S.K. Yadav, Academic consultant, NCTE, New Delhi, Dr. N.R. Sharma, Dean, P.U. Chandigarh and Principal H.S. Brar, Convenor, Board of Studies provided the necessary guidelines to frame the two years B.Ed syllabus. More than 120 teacher educators from various affiliated colleges of Education actively participated in the workshop.

### **Work shop on B.Ed-School Internship Programme held at G.H.G. Khalsa College of Education, Gurusar Sadhar, Ludhiana**

G.H.G. Khalsa College of Education, Gurusar Sadhar, Ludhiana organized a work shop on B.Ed-School internship programme sponsored by CDC Panjab University, Chandigarh on January 22, 2016. The Resource persons for the workshop were Dr. N.R. Sharma, Dean College Development Council, Panjab University, Chandigarh and Dr. Jatinder Grover, Faculty of Education, Panjab University, Chandigarh. Dr. Harjinder Singh Brar, Convener Board of



Studies, Panjab University Chandigarh and Principal of the host college facilitated the proceedings of the workshop. Nearly 60 delegates including 18 Principals from various schools and colleges of Education participated in the workshop.

After the detailed discussion and deliberation, following decisions were taken unanimously:

1. Approval of Panjab University Syllabus for B.Ed Internship Programme as already passed by Board of studies in Education.
2. The observation schedule for evaluation of internship programme as prepared by Dr. N.R. Sharma and Dr. Jatinder Grover were approved.
3. Suggested to improve the criteria of marks (50 marks) allocated to the schools for EWS.
4. There is a need to designate one school teacher of the concerned EWF school as collaborative teacher for better coordination and control.
5. EWF should be conducted in a flexible and liberal manner by keeping in faith in the school staff and selection of the school for conduct of EWF.

The university authorities should approach state government and Department of School Education to issue a circular to all schools for permission to conduct EWF

### **Extension Activities**

- ❖ Social Work in Adopted village: On January 7, 2016, Youth club members started social work by Cleaning of college campus and Premjit Memorial Hospital. The cleaning work was followed by refreshment (fruits) which was followed by a brief cultural programme and games. Plantation drive at Village Sudhar, Cleaning of Elementary Schools and Anganbadi building was undertaken and about 80 ornamental, flowery, fruit, shady, herbal plants and trees were planted by Youth club members.
- ❖ Youth club members participated in a rally covering the surrounding areas of the village Sudhar for the purpose of raising social awareness on social evils like Dowry system, female foeticide, environmental awareness, population education, drugs, value system, environmental problems, health etc. and our expected role in meeting and solving these problems. Four Flexes were displayed on various places surrounding the Sudhar village on the themes of social evils to aware the people.
- ❖ Prof. Manpreet Kaur acted as a judge for various fine arts competitions at Jatindera Greenfield Public School, Gurusar Sadhar on 9<sup>th</sup> December, 2015.
- ❖ Prof. Rajdeep Kaur Acted as a judge for the competition of Debate at Jatindera Greenfield Public School, Gurusar Sadhar on 9<sup>th</sup> December, 2015.

Financial help/ scholarships

The College being a non-profit based institution, the welfare of students is given the foremost importance. The college provides financial assistance to the needy students so that they are able to complete their course and dropouts due to non payment of fees is considerably reduced. This year too the Students Financial Aid Committee approved scholarships to needy students. Besides State Merit Scholarship/Post-Matric Scholarships/scholarships for Minorities, the students were provided financial aid from the Students Aid Fund of the College and from Alumni Association fund during the current session. A total of Rs 71000/- was disbursed among 19 needy students. Apart from this Late Sardarni Tarsaimjit Kaur Memorial Scholarship of Rs. 1000/- per month was given to a deserving student of B.Ed., drawn out of Principal's Sumptuary Allowance.

S. No	Name	Roll No	Drawn From	Amount
<u>Category A</u>				
<u>M.Ed</u>				
1.	Satnam Singh	521	Student Aid Fund	6000
<u>B.Ed</u>				
2.	Pawandeep Kaur	156	Student Aid Fund	6000
3.	Amrinder Kaur	157	Student Aid Fund	6000
<u>Category B</u>				
<u>M.Ed</u>				
4.	Paramveer Kaur	505	Student Aid Fund	4000
5.	Sandeep Kaur	527	Student Aid Fund	4000
<u>B.Ed</u>				
6.	Taranpreet Kaur	20	Student Aid Fund	4000
7.	Ravneet Kaur	127	Student Aid Fund	4000
8.	Amandeep Kaur	128	Student Aid Fund	4000

9.	Baby	160	Student Aid Fund	4000
10.	Sahil Sharma	161	Student Aid Fund	4000
11.	Lakhwinder Singh	162	Alumni Association Fund	4000
<u>Category C</u>				
<u>M.Ed</u>				
12.	Ramandeep Kaur	516	Alumni Association Fund	3000
13.	Lakhwinder Kaur	519	Alumni Association Fund	3000
14.	Sukhdeep Kaur	524	Alumni Association Fund	3000
<u>B.Ed</u>				
15.	Sandeep Kaur	116	Alumni Association Fund	3000
16.	Amarjot Kaur	122	Alumni Association Fund	3000
17.	Priyanka Choudhary	141	Alumni Association Fund	3000
18.	Khushpreet Kaur	149	Alumni Association Fund	3000
<u>Category D</u>				
<u>B.Ed</u>				
19.	Pawandeep Kaur	156	Principal's Sumptuary Allowance Fund	1000p.m

## ANNEXURE 2

### 2.5&3.4 FACULTY DEVELOPMENT AND CAREER PROGRESSION

#### Dr. H.S. Brar

The college is headed by a dynamic personality who has taken interest in the professional and academic growth of the faculty. It is a matter of pride for the institution that he is a Member/Member Coordinator of NAAC Peer Team and has visited 16 colleges of education for inspection in states of Jammu and Kashmir, Rajasthan, Haryana, U.P., Gujarat, Pondicherry, Karnataka, Tamil Nadu and Maharashtra.

He is also associated with of various associations/bodies:-

- Convener, Board of Studies, Panjab University, Chandigarh(2014-16).
- Senior Vice President of Association of Principals of Aided College of Education Punjab, (Regd.)
- Member of Panjab University Inspection, Affiliation and Selection Committee
- Member Faculty of Education, P U Chandigarh.
- Member, Punjab Geographers Association.
- Member, Ludhiana Management Association
- Member, Association of Indian College Principals(AICP)
- Member, Vidyalaya Management Committee (VMC) Kendriya Vidyalaya 2, Air Force Station, Halwara.
- Member of the panel for the selection of Principal and Staff of the colleges affiliated to Panjab University, Chandigarh.
- Educational Consultant to MBBGRGC Girls College of Education, Mansowal, Hoshiarpur.
- Chief-Editor of the *Research Journal named as* “GHG Journal of Sixth Thought” with ISSN No. 2348-9966
- Chief-Editor of the *book named as* “Transforming Teacher Education in Changing Scenario” with ISSN No. 978-93-80748-85-6

- Chief-Editor of the *book named as “Teacher Education- Challenges and Opportunities”* with ISSN No. 978-81-89463-64-9
- Chief-Editor of the specially designed *Internship file for the B.Ed students of GHG Khalsa College of Education, Gurusar Sadhar.*

### **Dr. Manu Chadha**

- Elected as Member, Academic Council, Panjab University, Chandigarh from Feb 2016 to 2018
- Three Ph.D research scholars under her guidance were awarded degrees and 2 have submitted their Ph.D thesis.
- Applied to UGC for Minor Research Project on the topic Exploring relationship between Resilience and Perceived Parenting Practices among children with learning disability in mainstream classrooms in the year 2015.
- Applied to UGC for Minor Research Project on the topic Exploring relationship between organizational citizenship behavior, School climate and total quality management among teachers of K12 schools of Ludhiana district in the year 2014.
- Published a paper on Empowerment of teachers in relation to their work motivation titled in journal International research journal of human resources and social sciences (ISSN No. 2394-4218 ,Vol. 3 Issue 4, April 2016).
- Published a paper on Construction and standardization of perceived parenting practices scale, titled on International multidisciplinary E-Journal (ISSN no 2277-4262,Vol-IV, Issue XII, Dec-2015).
- Published a paper on the case study of a learning disabled child - with dyslexia in International multidisciplinary E-Journal (ISSN no 2277-4262,Vol-IV, Issue XI, Nov, 2015).
- Published a paper on Organizational citizenship behavior and teacher empowerment among school teachers in International research journal of human resources and social sciences (ISSN No. 2394-4218 ,Vol. 2, Issue 11, Nov 2015).
- Published a paper on construction and standardization of workplace stress scale for teachers, International research journal of human resources and social sciences (ISSN No. 2394-4218 ,Vol. 2, Issue 11, Nov 2015).
- Published a paper on resilience of children with learning disability in relation to perceived parenting practices in International multidisciplinary E-Journal (ISSN no 2277-4262,Vol-IV, Issue X, Oct, 2015).

- Published a paper on Social competence of children with learning disability in relation to academic performance,121-129 in International Multidisciplinary E-journal (ISSN no 2277-4262 ,Vol-IV, Issue–IX, Sept. ,2015).
- Published a paper on Academic performance of children with learning disability in relation to perceived parenting practices,322-330 International Multidisciplinary e-journal (ISSN no 2277-4262 ,Vol-IV, Issue–VII,July2015).
- Published a paper on relationship between teacher empowerment and work motivation of school teachers with respect to gender and teaching experience in International multidisciplinary e-journal (ISSN no 2277-4262 ,Vol-IV, Issue VII,July2015).
- Published a paper on Social competence of children with learning disability in relation to perceived parenting practices,175-182 International Multidisciplinary e-journal (ISSN no 2277-4262 ,Vol-IV, Issue–IX, Sept. ,2015).
- Published a paper on altruism among adolescents in relation to their personality in Parview –a quarterly research journal.
- Published a paper on self-confidence of adolescents in relation to their gender and locale in Pillai Journal of Educational Research and Technology (ISSN No. 2249-4367,Vol 1(1), jan - june 2016).
- Acted at Resource Person on Delivered lecture on the topic Strategies of Effective Lesson Planning at Maharaja Ranjit Singh Punjab Police Academy Phillaur on 16-07-2015, 30-04-2015, 22-07-2015, 23-02-2016.
- Published a paper titled Professional preparation of teacher educators-a critical analysis in national seminar on the topic Enriching education sculpting humane professionals held at Bombay teacher’s Training college ,Hyderabad on August 5-6, 2015.
- Presented a paper titled Understanding life skills education for society in national seminar on the topic Life Skill Education: Equipping for life held at Mata Sahib Kaur Khlasa College Of Education DhamaMajra, Patiala on March 16,2016
- Attended state level seminar on School internship programme held at GHG Khalsa College of Education, Gurusar Sadhar, Ldh on Jan 22, 2016.
- Attended state level seminar on B.Ed. curriculum development workshop held at GHG Khalsa College of Education, Gurusar Sadhar ,Ldh on June 04, 2015.

**Prof. Rachhpal Singh**

- Received certificate from Department of Youth welfare, PU Chandigarh, as best organising secretary in Youth festival of Educational Colleges Zone – B.
- Participated in Curriculum Development Workshop for 2 Year B.Ed. Programme organized at GHG Khalsa College of Education, Gurusar-Sadhar on June 4, 2015

- Participated in workshop on Steps of Lesson Planning in Pedagogy of Mathematics sponsored by RUSA Govt. College of Education, Sec – 22 Chandigarh on December 8, 2015
- Participated in workshop on B.Ed Internship Programme organized by GHG Khalsa College of Education, Gurusar Sadhar sponsored by College Development Council, P.U. Chandigarh on Jan., 01, 2016.
- Published a paper titled Quality Concerns in Teaching Learning Process: Positive Change through educational solutions in Book titled School Education: Universalization and Quality Concerns ISBN:978-93-85446-52-8
- Published a paper titled Special Education Teachers: Present Status and Future Trends in International Edited Book: Major Trends in Inclusive Education ISBN:978-81-8457-696-2
- Published a paper titled in GHG Journal Of Sixth Thought ISSN -2348-9936 Vol 2, Number 2.
- Published a paper titled Women participation in Workforce in book titled Fostering tomorrow's Academic Workforce ISBN:978-81-931674-0-3
- Paper accepted for publication titled Globalization and its impact on politics and culture by SDS College of Edu., Lopon to be published in a book with title Human rights, Culture and Education in Emerging Globalized world.
- Paper accepted for publication titled Ethical issues in the contemporary globalization phenomena by Tagore College of Education, Moga to be published in a book with title Life Box.
- Published a paper titled- A Study of Co-Curricular Activities in Relation to Adjustment among Adolescents in International Multidisciplinary E-Journal ISSN:2277-4262 SJIF:3.5
- Published a paper titled- A study of attitude of co-ordinators and teachers towards a creative learning model in primary education of Punjab in International Multidisciplinary E-Journal ISSN:2277-4262 SJIF:4.08
- Paper accepted for publication titled-Effect of Williams' cognitive–affective interaction model on creativity in mathematics to be published in AARF
- Presented a paper titled Fostering tomorrow's Academic Work Force in National seminar held at Moga College of Edu., Moga on Jan, 29, 2016
- Presented a paper titled -Accelerating youth empowerment for brighter tomorrow in seminar held at Shivalik Institute of Edu. & Research Ph. 6, Mohali on March 28-29, 2016

### **Prof. Jasleen Kaur**

- Published A Paper Titled “Life Skill Based Education: Ways And Means” In Book Titled Skills Based Education.ISBN 978-93-8587075-2.
- Published A Paper Titled “Effect Of Contextual Teaching Learning Approach On Achievement In Mathematics At Secondary Level In G.H.G Journal Of Sixth Thought.
- Paper Accepted By Dev Samaj College Of Education Frz. City to Be Published In a Book with ISBN - Title Of The Paper “ A Novel Way Of Education, On Line Learning”
- Paper Accepted For Publication Titled Effect Of Cloze Procedure Instructional Technique on Reading Comprehension In Hindi of Secondary School Students to Be Published In International Multidisciplinary E Journal (INEJ). Issn 2277-4262.
- Effect Of Dicto gloss Instructional Technique On Improvement In Writing Skills In English At Sec. Level To Be Published In International Journal Of Multidisciplinary Research Review.(Imdrr)
- Paper Accepted For Publication By S.D.S. College Of Education Lopon to be Published In a Book with ISBN- Paper Titled “ Through Education To Culture.
- Paper Accepted For Publication By Malwa Central College Of Education For Women Civil Line Ludhiana to Be Published in a Book With ISBN Paper Titled” Youth Empowerment ‘ Life Skill Based Education.
- Paper Published In Journal of Advanced Studies In Education And Management ISSN 2350-0492. Vol.1 (4).
- Participated in workshop on B.Ed Internship Programme organized by GHG Khalsa College of Education, Gurusar Sadhar sponsored by College Development Council, P.U. Chandigarh on Jan., 01, 2016.

### **Dr. Guneet Toor**

- Honored with Ph.D. Degree in Education at Panjab University, Chandigarh on March 13, 2016
- Was honored with a Citation by The Punjab and Chandigarh Chapter of CTE for professional achievement in the field of Education.
- Presented a paper on “Life skills for holistic personality development” at CTE Annual State Conference and National seminar on Life skills Education: Equipping for life on March 16, 2016 at Mata Sahib Kaur Khalsa Girls College of Education, Dhama Majra, Patiala.
- Published a paper titled -Dysfunctional career thoughts of adolescents in relation to their emotional intelligence. International Multidisciplinary e- Journal, 4(12), 150-162. ISSN 2277-4262



- Published a paper titled- Drug addiction. The Sadbhavna Research Journal of Human Development, 5(1), 39-43. ISSN – 2249-6424.
- Published a paper titled- A study of career decision self efficacy of adolescents. International Multidisciplinary e- Journal, 5(1), 11-21. ISSN 2277-4262
- Published a paper titled -Acculturation and education. In B. Kaur, Bridging gaps in Indian culture. Jalandhar: SG Publishers.pp 39-43. ISBN 938391117-4.
- Published a paper titled -Quality concerns in teaching learning process. In Rekha, School education: Universalisation and quality concerns. Patiala: Twentyfirst century printing press, pg 411-414. ISBN 978-93-85446-52-8
- Published a paper titled -The state of e-learning. In S. Grewal, Redefining literacy in the emerging digital society. Patiala: Twentyfirst century printing press, pp 54-57. ISBN 978-93-85446-02-3
- Published a paper titled -Human rights. In G. Singh., A. Singh. & G. Syal. Human rights – A national and international perspective. Ludhiana: Chetna Prakashan, pp54-60. ISBN 935112091-0
- Published a paper titled -Developing critical thinking: Need of an hour. In N, Ohri Life skills education: Need of the hour. New Delhi: APH Publishing Corporation, pp 105-110. ISBN No.978-93-85876-77-6
- Paper titled-ICT and sustainable development published in a book by BCM College of Education, Ludhiana
- Paper on Life skills for holistic personality development accepted for publication in a book by Mata Sahib Kaur Khalsa Girls College of Education, Dhamo Majra, Patiala.

**Dr. Pargat Singh Garcha**

- Co-Author of the Book entitled “Language across the curriculum” from SG Publication Ltd Jalandhar
- Editor of the Research Journal named as “GHG Journal of Sixth Thought” with ISSN No. 2348-9966
- Paper was published on Effectiveness of Cooperative Learning on Critical Thinking Dispositions of Secondary School Students in a Bi-Annual referred research journal “Issues and ideas in Education” with ISSN No.2320-7655 and online ISSN 2320-8805, Vol 3 No. 1 March., 2015 published by Chitkara University.
- Paper was accepted for publication on ‘Life Skill Based Education for Adolescents’ in book of conference proceeding of Mata Sahib Kaur College of Education, Patiala.

- Paper was Published on “ Drug Addiction: Some Suggestions to Overcome” in book titled “Value Chaos : Coercive for Society” bearing ISBN No 978-93-85446-09-2, Page No. 25 – 28 published Doraha College of Education, Doraha, Ludhiana
- Paper was published on “Two year B.Ed and Quality in Teaching Learning Process in book bearing ISBN No 978-93-85446-52-8 Page No. 345-347 published by Sri Guru Teg Bahadur College of Education, Sehke, Malerkotla.
- Attended National seminar on Think Career- Think Research held at Panjab University Chandigarh Extension Library Ludhiana on 13/03/2016
- Attended 4 week (28 days) Orientation Programme from 22/06/2015 to 18/07/2015 at UGC- Human Resource Development Centre, HP University Summerhill, Shimla
- Presented a paper on ‘Life Skill Based Education for Adolescents’ in National level conference at Mata Sahib Kaur College of Education, Pataila.
- Presented a paper on “Media and School Education” in a national level seminar sponsored by ICSSR, organized by USOL Panjab University Chandigarh.
- Presented a paper on “Need of Attitudinal Change Towards Two Year B.Ed and M.Ed Course among Teacher Educator ” in 29th National Conference and National Seminar at Nalanda College of Education, Dehradun organized by Council for Teacher Education, Uttrakhand chapter.
- Presented a paper on “ICT and Indian Higher Education” in International Conference of Bhutta College of Education, Bhutta, Ludhiana
- Presented a paper on “Two year B.Ed and Quality in Teaching Learning Process” in National level seminar at Sri Guru Teg Bahadur College of Education, Sehke, Malerkotla
- Delivered an Extension Lecture on “Lesson Planning and Modes of lecture delivery” to the trainees working in district training schools of Maharaja Ranjit Singh Punjab Police Academy Philaur on 11/03/2016.
- Delivered an Extension Lecture on ‘Grooming Presentation skills’ to the trainees working in district training schools of Maharaja Ranjit Singh Punjab Police Academy Philaur on 11/03/2016.
- Conducted a workshop on ‘Preparing Audio Visual Aids’ to the student teachers of Desh Bhagat College of Education, Bardwal Dhuri on 09/03/2016.
- Delivered an Extension Lecture on “Lesson Planning and Modes of lecture delivery” to the trainees working in district training schools of Maharaja Ranjit Singh Punjab Police Academy Philaur on 20/1/2016.
- Delivered an Extension Lecture on ‘Grooming Presentation skills’ to the trainees working in district training schools of Maharaja Ranjit Singh Punjab Police Academy Philaur on 20/01/2016.

Delivered an Extension Lecture on ‘Leadership Traits & Attitudinal Changes in Police’ to the senior police officers at Maharaja Ranjit Singh Punjab Police Academy Phillaur on 03/11/2015.

### **Prof. Jasvir Kaur**

Published a paper on “Study habits among adolescents with regards to their gender” in International Multidisciplinary E- Journal (ISSN 2277-4262) in February 2016.

Published a paper on “Academic stress among adolescents with regards to their locale” in International Multidisciplinary E- Journal (ISSN 2277-4262) in December 2015.

Published a paper on “Role of Communication Skills in Teaching Learning Process” in International Multidisciplinary E- Journal (ISSN 2277-4262) in September 2015.

Paper was accepted for publication on “Mental Stress – Symptoms, Causes and Management” in book bearing ISBN No...Tagore College of Education, Moga.

Paper was accepted for publication on “Human Rights Education in the School Curriculum” in book bearing ISBN No...S.D.S. College of Education For Women, Lopon, Moga.

Participated in B.Ed.- School Internship Programme Workshop Sponsored by CDC, Panjab University, Chandigarh at G.H.G Khalsa College of Education, Gurusar Sadhar on January 22, 2016.

Participated in P.U. B.Ed. curriculum development Workshop in the subject of Teaching of History at G.H.G Khalsa College of Education, Gurusar Sadhar, Ludhiana on June 04, 2015.

P.U. B.Ed. curriculum development Workshop in the subject of Knowledge and Curriculum at G.H.G Khalsa College of Education, Gurusar Sadhar, Ludhiana on June 04, 2015.

Acted as a Centre Suptd at GHG College of Education, Gondwal, Raikot (B.Ed. Sem I, 2015)

### **Dr. Ramandeep Kaur Sidhu**

Awarded P.hD degree at P.U Annual Convocation 2016

Was honored with a Citation by The Punjab and Chandigarh Chapter of CTE for professional achievement in the field of Education

Member Council for Teacher Education ,North chapter, Punjab and Chandigarh from Sept, 2015.

Published a paper on study of personality hardiness in relation to gender, locality, organizational set-up and marital status in Zenith International Journal Of Multi Disciplinary Research (ISSN No. 2231-5780, Vol 6(1) Jan 2016).

- Published a paper on construction and standardization of workplace stress scale for teachers in International Research Journal of Human Resources And Social Sciences (ISSN No. 2394-4218 ,Vol. 2, Issue 11, Nov 2015).
- Published a paper on Study of mental health of school teachers in relation to job satisfaction,86-93 in International Multidisciplinary E-Journal (ISSN No. 2277-4262, IV(IX), Nov 2015).
- Published a paper on mental health of adolescents in relation to their gender and locale in International Multi Disciplinary E-Journal (ISSN No. 2277-4262, IV(IX), Sept 2015)
- Published a paper on Integrating ICT into teaching and learning process for developing Pedagogical issues through E-learning inInternational multidisciplinary e-Journal (ISSN No. 2277-4262, IV(I), Jan 2015).
- Published a paper on effect of computer assisted instructions on achievement of IX grade students in Parview –a Quarterly Research Journal (ISSN No. 2320-558X under process).
- Published a paper on self-confidence of adolescents in relation to their gender and locale in Pillai Journal Of Educational Research And Technology (ISSN No. 2249-4367, I(I), January- June,2016).
- Published a paper on study of personality hardiness in relation to teaching experience and types of school in GHG Journal of Sixth Thought–A Bi Annual Research Journal (ISSN No 2348-9936, II(II), Issue IV, Sept 2015).
- Attended state level seminar on B.Ed. curriculum development workshop held at GHG Khalsa College of Education, Gurusar Sadhar ,Ldh on June 04,2015.
- Published a paper titled Professional preparation of teacher educators-a critical analysis in national seminar on the topic Enriching education sculpting humane professionals held at Bombay teacher’s Training college, Hyderabad on August,5-6,2015.
- Attended state level seminar on school internship programme held at GHG Khalsa College of Education, Gurusar Sadhar ,Ldh on Jan 22,2016.
- Presented a paper titled Understanding life skills education for society in national seminar on the topic Life Skill Education: Equipping for life held at Mata Sahib Kaur Khlasa College Of Education DhamoMajra, Patiala on March,16,2016
- Acted at Resource Person on Delivered lecture on the topic Strategies of Effective Lesson Planning at Maharaja Ranjit Singh Punjab Police Academy Phillaur on 16-07-2015, 30-04-2015, 22-07-2015 and 23-02-2016

### **.Dr. JasbirKaur**

- Awarded Ph.D.degree in Education on the topic ‘Alienation among Rural and Urban Adolescents in relation to Emotional Intelligence and Family Environment’ from Panjab University Chandigarh.
- Presented a paper at National Conference on the theme ‘Teacher Education Through Partnership Collaborative Learning communities held at Partap College of Education, Ludhiana on 6th February 2016.
- Presented a paper at National Seminar on the theme ‘Life Skills Education: Equipping for Life’ held at Mata Sahib Kaur Khalsa Girls College of Education, DhamaMajra, Patiala on 16th March, 2016.
- Published a paper on ‘Study of Adjustment among Adolescent Girls Studying in Co-Educational and Non Co- Educational Schools’ in International Journal of Allied Practice Research and Review Vol. III, No. II February 2016.
- Published a paper on ‘Quality Concerns in Teacher Education (Evaluation issues for quality teacher education)’ in International Journal of Research in Humanities, Arts and Literature (IMPACT ) Vol.4, No.2 February 2016 ISSN No.(O) 2321-8878.
- Published a paper on Study of ‘Self Efficacy Among Adolescents In Relation To Their Well- Being’ in International Journal of Humanities and Social Sciences (IJHSS) ISSN(P): 2319-393X; ISSN(E): 2319-3948 Vol. 5, Issue 3, Apr - May 2016.

### **Dr. Jagjit Singh**

- Selected as Post Doctoral Fellow (Dr. S. Radhakrishnan Post Doctoral Fellowship in Humanities and Social Sciences) in the Department of Education and Community Service, Punjabi University, Patiala on 9th November, 2015(after noon)
- Participated in National Seminar on Human and Social Capital Formation in Emerging India and presented a paper on Well being of Students in Relation to their Emotional Intelligence at Department of Education and C.S., Punjabi University Patiala
- Participated in Natinal Seminar on Impact of Changing Environment on Mental Hearlth and presented a paper on Impact of Multimedia Teaching Strategies on Environmental Awareness at Asian College of Education, Patiala.
- Published a paper titled A Quantity Analysis of the Relationship between Intelligence and Linguistic-Errors in Punjabi Language in International Journal of Education (Volume 4) published by Vidya Publications, Chandigarh ISSN Online 2347-4343
- Published a paper titled Impact of Multimedia Teaching Strategies on Environmental Awareness in International Journal of Education (Volume 5) published by Vidya Publications, Chandigarh ISSN Online 2347-4343

- Published a paper titled Axiology of Shri Guru Nanak Dev Ji and its Contribution to Education in International Multidisciplinary e-journal published by Shree Prakashan, Pune, Maharashtra Online ISSN : 2277 – 4262
- Published a paper titled an Analysis of Errors Committed by Primary School Students of Malwa Region of Punjab in their Writing Skill of Punjabi Language in International Multidisciplinary e-journal published by Shree Prakashan, Pune, Maharashtra (Online ISSN : 2277 – 4262)
- Written a book entitled An analysis of Minni Stories of Raghbir Singh Mehmi (Publisher – Bookman Publications Delhi, ISBN: ISBN:978-81-931674-1-0)
- Written a book entitled An analysis the Errors Committed by Primary School Students of Punjab in Writing Skill of Punjabi Language (Publisher – Bookman Publications Delhi, ISBN: ISBN:978-81-931674-1-0)
- Written a book entitled Effect of Multimedia Teaching Strategy in Environmental Awareness (Publisher – Lambert Academic Publishing, ISBN:978-3-659-79906-8)

### **Annexure 3**

#### **7.3 Best Practices of the Institution**

##### **Personality Development Programme**

In an attempt to upgrade the teacher education programme, an upcoming concept of Personality Development Programme has been incorporated in the college curriculum. The freshly trained M.Ed. and B.Ed. students attended a two day finishing school programme which was exclusively designed by the faculty to transform the personalities and boost the confidence of the pupil teachers. Experts from outside were also invited to give useful tips to the pupil teachers to compete in the highly competitive job market.

This programme is a sincere endeavour to bring about an attitudinal change, nurture and transform the new generation of teachers. It also aims at keeping them abreast with the emerging trends in teaching-learning methodology and ensure their greater employability in future.

##### **Modules covered in the Programme:**

1. Soft Skill Development
2. Effective Communication Skills
3. Interpersonal Skills
4. Resume writing

5. Appearing in Interview
6. Etiquettes & Manners
7. Continuous Comprehensive Evaluation
8. Body Language
9. Dressing Sense

### **INNOVATIVE PRACTICES IN METHODOLOGY:**

Theoretical knowledge of different methodologies has always been an integral part of Teacher Education Programmes. But the ability to use these methodologies and different teaching skills in the real classroom requires a lot of practice and individualized training. Sensitizing this need, the college has introduced a method laboratory in the campus.

This laboratory will give an opportunity to the pupil teachers to practice different methods and skills of teaching under close supervision of teacher educators. They will be able to see mirror reflection of their teaching performance which will enhance their confidence level and improve their physical gestures and appearance for real classroom teaching. The lesson will be video recorded and the pupil teachers will get an opportunity to see these recordings for self evaluation and self improvement. The feedback of the teacher educators will become more precise and thus help the pupil teachers to understand the strengths and weaknesses of their lessons.

### **FINANCIAL HELP/ SCHOLARSHIPS**

The College being a non-profit based institution, the welfare of students is given the foremost importance. The college provides financial assistance to the needy students so that they are able to complete their course and dropouts due to non payment of fees is considerably reduced. This year too the Students Financial Aid Committee approved scholarships to needy students. Besides **State Merit Scholarship/Post-Matric Scholarships/scholarships for Minorities**, the students were provided financial aid from the **Students Aid Fund of the College and from Alumni Association fund** during the current session. A total of **Rs 71000/-** was disbursed among 19 needy students. Apart from this **Late Sardarni Tarsaimjit Kaur Memorial Scholarship** of Rs. 1000/- per month was given to a deserving student of B.Ed., drawn out of Principal's Sumptuary Allowance.

<b>S. No</b>	<b>Name</b>	<b>Roll No</b>	<b>Drawn From</b>	<b>Amount</b>
<b><u>Category A</u></b>				
<b><u>M.Ed</u></b>				
1.	Satnam Singh	521	Student Aid Fund	6000
<b><u>B.Ed</u></b>				

2.	Pawandeep Kaur	156	Student Aid Fund	6000
3.	Amrinder Kaur	157	Student Aid Fund	6000
<b><u>Category B</u></b>				
<b><u>M.Ed</u></b>				
4.	Paramveer Kaur	505	Student Aid Fund	4000
5.	Sandeep Kaur	527	Student Aid Fund	4000
<b><u>B.Ed</u></b>				
6.	Taranpreet Kaur	20	Student Aid Fund	4000
7.	Ravneet Kaur	127	Student Aid Fund	4000
8.	Amandeep Kaur	128	Student Aid Fund	4000
9.	Baby	160	Student Aid Fund	4000
10.	Sahil Sharma	161	Student Aid Fund	4000
11.	Lakhwinder Singh	162	Alumni Association Fund	4000
<b><u>Category C</u></b>				
<b><u>M.Ed</u></b>				
12.	Ramandeep Kaur	516	Alumni Association Fund	3000
13.	Lakhwinder Kaur	519	Alumni Association Fund	3000
14.	Sukhdeep Kaur	524	Alumni Association Fund	3000
<b><u>B.Ed</u></b>				
15.	Sandeep Kaur	116	Alumni Association Fund	3000
16.	Amarjot Kaur	122	Alumni Association Fund	3000
17.	Priyanka Choudhary	141	Alumni Association Fund	3000
18.	Khushpreet Kaur	149	Alumni Association Fund	3000
<b><u>Category D</u></b>				
<b><u>B.Ed</u></b>				
19.	Pawandeep Kaur	156	Principal's Sumptuary Allowance Fund	1000p.m

#### ANNEXURE -4

#### 7.6 SWOC ANALYSIS OF THE INSTITUTION

##### STRENGTHS :

- A very old and premier institution since 1955, accredited with 'A' grade by NAAC in 2009.
- Visionary and dynamic management, Good governance and leadership.
- Regular & in time payment of salaries by the management in spite of delay in grants.
- Located in a peaceful and pollution free environment.
- Remarkable achievements in academics, sports, cultural, skill in teaching competitions at university and state level.
- Adequate infrastructure for existing strength.



- Well-equipped library with sufficient number of text books, general books, dissertations, e-books, reference books, magazines, online journals and journals. Photostat and printing facilities.
- Cyber library with online journals.
- Wi-fi Campus, Smart classrooms.
- OHP & Projectors fitted and used in each classroom.
- Separate hostel facilities for boys and girls with all the modern amenities at very nominal rates.
- Accommodation facility for teaching and non-teaching staff.
- Transportation facility from neighboring towns and villages.
- Surveillance under digital security monitoring.
- Clean and clear water facility with RO Systems
- Zero drop-out rate of students.
- Well qualified staff (as per NCTE norms) with 10 Ph.D. and 5 are pursuing their Ph.D.
- Two minor research projects have been sanctioned by UGC.
- Senior staff members are approved research guides, supervising Ph.D and M.Phil. Scholars.
- Organizing 10-days Faculty Development Programme annually at the dawn of each session.
- Encouragement for educational research activities.
- All the Faculty members are well versed in use of computers/laptops and multimedia.
- Active participation of the faculty in various national and state bodies like NAAC , university bodies (Board of Studies in Education(PU), Academic Council(PU), Faculty of Education (PU), Admission Committees, Staff Selection committees) and members of various professional organizations (CTE, AIAER, GERA).
- Encouragement to faculty members to participate in seminars, workshops, refresher and orientation courses by providing T.A./D.A. study leave, duty leave, honorarium.
- Regularly organize workshops, seminars and panel discussions on current educational themes.
- Good inter-personal relations among staff members as well as in hierarchy with the management and the authorities.
- Good team work. Teaching and non-teaching staff work in harmony with each other.
- Active IQAC Cell.

- Women Grievances cell.
- Active Career Counseling and Placement cell.
- Various activities are organised by clubs and societies which facilitate all round development of the students.
- Regular feedback is taken from the students about the staff, college and the courses.
- Feedback from practicing schools is also taken annually, results are shared with faculty.
- Student support services, such as financial aid, scholarships, book bank facility are provided.
- Emphasis on Indian Value System through morning assembly, clubs & societies and curricular activities.
- Computer education is the compulsory subject for all the students.
- Communication skill development is a compulsory aspect.
- Extensive use of ICT in daily class teaching by the faculty.
- Continuous evaluation is part of B.Ed. and M.Ed. programme.
- Peer teaching, micro teaching, block teaching, internship is emphasized upon regularly.
- Office work is fully computerized.
- Recognition and appreciation of faculty for good work done by them.
- College follows the reservation policy of the state government in admissions and help in providing Post-Matric Scholarships to SC/ST/OBC and minority communities. The college also provides financial help to the needy students from its own sources, free bus travel concessions to needy students.
- College has adopted many innovative practices like each faculty member is attached with the family of a non-teaching employee for taking care of their health and general well-being. Blood donation camps, Eye and Health Check-up Camps are organized for all employees and local community.
- 7-Days regular NSS camp & two One-Day NSS Camps are annual feature of the college.
- Benefitting and sharing common assets like Central Library, Play Grounds, Transportation, Indoor Shooting Range, Gymnasium, Auditorium, Open Air Theatre, Hostels, Astroturf, Residential Accomodation with the sister institutions in Campus II.

#### **WEAKNESSES :**

- Financial constraints due to change in grant policy by State Government.

- Limited role of our placement cell due direct recruitment by the State Government through their constituent bodies.
- Procedure for adding new courses gets delayed due to the constraints by higher bodies.

#### **OPPORTUNITIES :**

- To introduce new courses like M.A. (Education), B.Ed. (Special Education), Pre-school Teacher Education diplomas and certificate courses in Child Care, ETT.
- To add new courses, market oriented courses like IELTS, life skill development programmes.
- Organization of INSAT programmes.
- Goal directed and focused out-reach programmes for rural upliftment.
- Developing linkages with reputed public schools.
- Developing collaborations with foreign universities.
- Mobilization of financial resources through self-financed courses.
- Opening an experimental school (attached school) for innovative practices in Teaching Learning and Evaluation.

#### **CHALLENGES:**

- Being a Grant in-aid institute the college faces a threat of inadequate funding.
- Sources to generate additional finance to meet the salary of uncovered posts.
- The admission and retention crisis due to introduction of two year B.Ed and M.Ed Programme.
- Mushrooming of private sub-standard educational institutions.
- Malpractices in self-financed colleges. Self-financed colleges give admissions to non-attending students.
- Entry level knowledge and capability of admission seekers is inadequate.
- Rising cost of professional courses which curtails the access and equity to higher education.
- Unemployment/under-employment among trained graduates.
- Decreasing strength of male students in B.Ed./M.Ed

#### **Future Plans**

- Establishing Panjab University Research Centre in the college.
- Enhancing infrastructural expansion like building a new auditorium.
- Add courses like M.A. Education, B.Ed. Special education and Diploma in Elementary Education.